

ARCHDIOCESE  OF MILWAUKEE

# Office for Prayer & Worship

## 2003-2004 Calendar of Events



August 2003

Greetings from the Prayer and Worship Office,

This pamphlet contains the calendar and many of the programs and workshops sponsored by the Prayer and Worship Office for the Archdiocese of Milwaukee for the year 2003-2004.

The first two pages are in a “Calendar at a Glance” formatting. We hope that you will find this helpful for easy reference throughout the year. Following are descriptions of the programs and workshops by topic. Costs, if any, and other references are included also. This is followed by a listing of services offered through the Prayer and Worship Office, and finally, easy to use forms for you to fill out to register for the various activities. Unless otherwise noted, registration forms need to be received in the Office two weeks before any event.

Updates on activities throughout the year may be found in the Prayer and Worship Newsletter, and the Prayer and Worship Updates which are available regularly. Moreover, please do not forget to check our website <http://www.archmil.org/dept/oremus>. Latest news and changes in the schedule may be found there.

We look forward to seeing you and being of assistance throughout the year. Please do not hesitate to call or email if you have any questions about the various workshops and offerings, or if we may support you in some way. You may reach the offices at 414.769.3349 or [oremus@archmil.org](mailto:oremus@archmil.org).

PAX

Jim Wickman  
Associate Director

Dean Daniels  
Director

# Prayer and Worship Calendar at a Glance 2003 – 2004

ACCC = Archbishop Cousins Catholic Center

## September 2003

21 Sunday	ALMA/NPM Picnic and Evening Prayer	St. Francis Seminary
22 Monday	Preparing the Seasons: Advent and Christmas	ACCC
29 Monday	Organ Playing Workshop	St. Mary, Port Washington

## October 2003

1 Wednesday	Vatican II Awards	ACCC
4 Saturday	Liturgy Basics Series Part I	ACCC
14 Tuesday	Training Workshop for Eucharistic Ministers	St. Boniface, Germantown
16-18 Thurs-Sat	Rejoice, Praise, Worship, Renew Conference	St. Rose of Lima, Milwaukee
21 Tuesday	Training Workshop for Eucharistic Ministers	St. Katherine Drexel, Beaver Dam
25 Saturday	Training Workshop for Eucharistic Ministers	ACCC
26 Sunday	LARC Covenant Renewal	Ascension Lutheran Church
20 and 27 Mondays	Cantor Training Session	St. John Vianney Parish, Brookfield
27 Monday	Preparing the Seasons: Triduum	ACCC
27 Monday	Training Workshop for Eucharistic Ministers	Blessed Trinity, Sheboygan Falls
28 Tuesday	Training Workshop for Eucharistic Ministers	Holy Family, FDL, Sacred Heart Site

## November 2003

4 and 11 Tuesdays	Cantor Training Session	Holy Family Parish, Whitefish Bay
8 Saturday	Liturgy Basics Series Part II	ACCC
11 Tuesday	Training Workshop for Eucharistic Ministers	St. Anthony on the Lake, Pewaukee
17 Monday	Preparing the Seasons: Lent and Easter	ACCC
18 Tuesday	Training Workshop for Eucharistic Ministers	St. Andrew, Delavan
22 Saturday	St. Cecilia Festival: Music and Worship Workshops for Children and Adults	ACCC
25 Tuesday	Training Workshop for Eucharistic Ministers	St. Robert Bellarmine, Union Grove
30 November	First Sunday of Advent Implementation of Revised General Instruction of the Roman Missal and the Norms for the Distribution of Communion Under Both Kinds	

## December 2003

8 Monday	Solemnity of the Immaculate Conception Holy Day of Obligation	
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## January 2004

1 Wednesday	Solemnity of Mary, Mother of God Holy Day of Obligation	
22 Wednesday	Special Day of Penance and Prayer for the Dignity of Human Life <i>Instituted by US Bishops, summer 2002</i>	
26 Monday	Ministry of Environment and Art Workshop	ACCC

## February 2004

7 Saturday	LARCSWorC Ecumenical Worship Congress	ACCC
9 Monday	Anniversary of the Dedication of the Cathedral of St. John the Evangelist, Milwaukee	
25 Wednesday	Ash Wednesday – Beginning of Lent	
29 Sunday	Rites of Election, 2:00pm and 4:00pm	St. John Cathedral

## March 2004

6 Saturday	“We Are What We Sing” Workshop	ACCC/Sts. Peter and Paul Parish
7 Sunday	Rites of Election, 2:00pm and 4:00pm	St. John Cathedral
13 Saturday	Liturgy Basics Series Part III	ACCC

## April 2004

6 Tuesday	Chrim Mass	St. John Cathedral
26 Monday	Volunteers Meeting for NPM National Convention	ACCC

## May 2004

7 Friday	“Memories and Visions” Concert	St. Joseph Convent Chapel
8 Saturday	Liturgy Basics Series Part IV	ACCC
21 Friday	Ordination to Priesthood	St. John Cathedral
23 Sunday	Solemnity of the Lord’s Ascension Replacing the 7 <sup>th</sup> Sunday of Easter	
30 Sunday	Pentecost Sunday – Conclusion of the Easter Season Archdiocesan Adult Confirmation Celebration, 2:00pm	St. John Cathedral

# Workshop Descriptions

## Preparing the Liturgical Year

Join us once again for these popular seminars on "Preparing the Seasons of the Liturgical Year." Sessions will focus on the theology of each season and resources for worship. These sessions will assist all who are involved in the preparation of liturgy. Liturgy committee members, catechists, musicians, artists, presiders and preachers, are all encouraged to attend.

### **Preparing for Advent and Christmas**

22 September 2003, 7:00-9:00pm  
Archbishop Cousins Catholic Center

### **Preparing the Seasons: Triduum**

27 October 2003, 7:00-9:00pm  
Archbishop Cousins Catholic Center

### **Preparing the Seasons: Lent and Easter**

17 November 2003, 7:00-9:00pm  
Archbishop Cousins Catholic Center

Fee per session: \$5 per person: \$25 per parish for five or more from the same parish  
ALMA/NPM Members: \$3 per person

## Training Workshops for Extraordinary Ministers of the Eucharist

A series of training workshops throughout the Archdiocese for Extraordinary Ministers of the Eucharist. All parish Extraordinary Ministers are welcome to attend. Workshops are held in the various regions of the Archdiocese for all to attend, and will be presented by the staff of the Prayer and Worship Office and members of the Archdiocesan Liturgical Commission. Join us at one of these sites to hear all the new information, and have your questions answered.

Tues., Oct. 14 St. Boniface, Germantown, 7:00-9:00pm  
Tues., Oct. 21 St. Katherine Drexel, Beaver Dam – St. Patrick site, 7:00-9:00pm  
Sat., Oct. 25 Archbishop Cousins Catholic Center, 9:00-11:00am  
Mon., Oct. 27 Blessed Trinity, Sheboygan Falls, 7:00-9:00pm  
Tues., Oct. 28 Holy Family, FDL – Sacred Heart site, 6:30-8:30pm  
Tues., Nov. 11 St. Anthony on the Lake, Pewaukee, 7:00-9:00pm  
Tues., Nov. 18 St. Andrew, Delavan, 7:00-9:00pm  
Tues., Nov. 25 St. Robert Bellarmine, Union Grove, 7:00-9:00pm

Fee: \$5 per person: \$35 per maximum from each parish.

## **Music Workshops and Meetings**

### **Archdiocesan Liturgical Musicians' Association, a Chapter of the National Association of Pastoral Musicians (ALMA/NPM)**

#### **ALMA/NPM BBQ and Evening Prayer**

Sunday, 21 September 2003, 4:00-6:00pm (end with vespers in the Chapel)

St. Francis Seminary Grounds

BBQ on the St. Francis Seminary Grounds followed by 5:30 Evening Prayer in the Seminary Chapel. Come get reacquainted with your colleagues in music ministry and enjoy a relaxing afternoon on the beautiful Seminary grounds.

No fee. Main dish and beverages provided. Please bring a side dish, salad or dessert to share.

#### **Organ Playing Workshop**

Monday, 29 September 2003, 7:00-9:00pm, St. Mary, Port Washington

A Workshop on organ skills that everyone who plays the organ needs to know. Come learn more about registration, hymn playing, and useful repertoire. Workshop will be presented on the new Berghaus Organ in the Church. Presented by Scott W. Eakins, Associate Director of Music and Liturgy at the Cathedral of St. John the Evangelist.

Fee: \$5 ALMA/NPM members, \$10 non members

#### **Rejoice, Praise, Worship & Renew! Liturgical Music Workshop**

October 16-18 (5:30 – 9:00 Thursday and Friday, 9:00-3:00 Saturday)

St. Rose of Lima Parish, Milwaukee

In response to the diversity challenge given to the Archdiocese in the pastoral plan of 1994, the Prayer and Worship office and the African-American Multicultural Office present a learning experience in African-American Catholic Worship. Workshop will be led by a respected team of musicians from the Archdiocese of New Orleans. Participants will be led through music packet for use in the parish. All liturgical musicians are encouraged to attend.

Registration: \$50 ALMA/NPM members: \$45 Youth (18 and under): \$30

Fee includes music packet, two evening receptions and lunch Saturday.

See Flyer for complete details and registration form

#### **St. Cecilia Festival: Music and Worship Workshops for Children and Adults**

Saturday, 22 November 2003, Archbishop Cousins Catholic Center

Keynote Speaker: Elizabeth McMahon Jeep

Children's Clinician: Drew Rutz

Our second annual Festival for children's choir members, this year being combined with workshops for liturgists, musicians, religious educators and parents. Children will meet with clinician and sing through music for the liturgical year, while adults meet with well known and respected liturgists and religious educators to discuss the many aspects of children and worship in the parish. Registration Fee TBA. Watch for complete details and flyer

### **We Are What We Sing**

Saturday, 6 March 2004, 1-3pm, Archbishop Cousins Catholic Center

7-8:30pm, Sts. Peter and Paul Parish, Milwaukee

An "afternoon tea" and discussion with composer M.D. Ridge about recent trends in Catholic Church Music. Come hear her tackle such questions as: "Is there a particular Catholic mindset for composers of music and texts?" "What's valuable, less valuable about new trends we see?" "What influences our musical choices?" Evening event is a "community sing" featuring the music of M.D. Ridge and area musicians and choirs. Free will offering will be taken at evening event.

Fee: Afternoon Workshop: \$5 ALMA/NPM members, \$8 non members

### **Memories and Visions**

Friday, 7 May 2004, 7:00pm

St. Joseph Convent Chapel, Layton Blvd (27<sup>th</sup> Street)

A program of music celebrating the past contributions of composers and musicians in Milwaukee's Catholic musical history and ALMA/NPM members. The concert will showcase new talent mentored by ALMA/NPM members. Come hear works by Theophane Hytrek, Fr. Charles Conley, Ann Celeen Dohms, Dan Schutte, Jeff Honoré, Charles Sullivan, Christian Rich and more. A free will offering will be taken at the concert.

### **Volunteers Meeting for NPM National Convention 2005**

Monday, 26 April 2004 7:00pm

Archbishop Cousins Catholic Center

The first meeting for organizing the Committees for the NPM National Convention in 2005. All interested in volunteering for the Convention please come to this meeting, hear about the Convention Theme and Speakers, and sign up for one of the committees. Many volunteers are needed for this great event.

## **Cantor Training Sessions**

A new feature this year is our Archdiocesan Cantor Training Sessions. This brand new program consists of a two year effort. Year I, 2003-2004, will feature our series on Foundations of the Ministry of Cantor. Year II, 2004-2005, will feature our series on In Depth Topics for the Ministry of Cantor. All cantors are welcome and encouraged to attend, whether you have been a cantor for 20 years or 20 days! Each workshop consists of two parts, one built on the work of the other. Participants sign up for both parts of the workshop, held for two successive weeks, at a given location. The two parts of the workshop will be presented four times at four different locations. The workshops feature input on various aspects of the cantor ministry, as well as demonstration from the workshop attendants.

Cantor Workshop Sessions: Foundations of the Ministry of Cantor

Mondays, 20 and 27 October 2003, 7:00pm-9:00pm, St. John Vianney Parish, Brookfield

Tuesdays, 4 and 11 November 2003, 7:00-9:00pm, Holy Family Parish, Whitefish Bay

*Workshops will also run in the Spring, at two more regional parish locations.*

*Please watch for details and dates to come out in Fall 2003.*

Fee: \$20 per double session. ALMA/NPM members: \$15

## Archdiocesan Events

### **LARC Covenant Renewal** (*Lutheran, Anglican, Roman Catholic Covenant*)

26 October 2003, 4:30pm

Ascension Lutheran Church, 1212 S. Layton Blvd (27<sup>th</sup> Street), Milwaukee

The LARC Covenant is now 10 years old! The annual celebration of renewal takes on a special significance with this anniversary, as well as the participation of new Bishops for each of the three communions. All are welcome to this Evening Prayer and Reception with renewal of the Covenant.

### **Chrism Mass**

6 April 2004, 7:00pm

Cathedral of St. John the Evangelist

Annual blessing and consecration of the Holy Oils. All parishes from the Archdiocese are encouraged to send representatives.

### **Adult Confirmation**

30 May 2004, 2:00pm

Cathedral of St. John the Evangelist

Contact the Prayer and Worship Office for registration and details.

## Rite of Christian Initiation

### **Rite of Election and Call to Continuing Conversion**

Sunday, 29 February 2004 and Sunday, 7 March 2004, 2:00pm and 4:00pm (each day)

St. John Cathedral, Milwaukee

The celebration of the Rite of Election of Catechumens and the Call to Continuing Conversion of Candidates who are preparing for reception into the Full Communion of the Catholic Church. Archbishop Dolan and Bishop Sklba will preside at the four different services. Parishes will receive information regarding registration for the Rites.

## Environment Workshops

### **Ministry of Environment and Art**

26 January 2004

Archbishop Cousins Catholic Center. Presenter: Joseph P Wittmann, MTS

In light of the revisions of the General Instruction of the Roman Missal (GIRM) as well as the USCCB document, "Build of Living Stones"(BLS), we will review the principles and pastoral issues that apply to the Ministry of Environment and Art. A list of significant principles, guidelines and a summary of the directives will be presented and available for distribution. The presentation will include visuals that exemplify the principles presented.

Fee: \$8 per person: \$35 per parish for five or more from the same parish  
ALMA/NPM Members Discount: \$5 per person



## Liturgy Basics Series

Over the years, many people ask for continuing education on various topics of liturgy. Many times these topics are handled in workshops at conferences or at individual parishes, but not necessarily in a comprehensive manner. In answer to these questions, we are proud to present the brand new LITURGY BASICS SERIES.

**What:** Four separate training sessions/workshops on the basics of Liturgy, presented by the Office for Prayer and Worship and the Archdiocesan Liturgical Commission. Two workshops in Fall 03, two in Winter/Spring 04. Basic preparation for Liturgy, with what needs to be known. Can be taken individually, but goal is to take all four in the series, to learn the “basics of liturgy.”

**Who:** Members of Parish Prayer and Worship Committees, Musicians, Liturgists, Parish Staff Members, Anyone from among the people of God who is interested.

**When:** Four Saturdays, from 9:00 am to 12:00 noon  
October 4, November 8  
March 13, May 8

**Where:** Archbishop Cousins Catholic Center

**Topics:** The Liturgical year, The Liturgical Documents, The Liturgical Environment, and The Liturgical Rituals.

**Cost:** \$15 per person per session. \$40 if signing up for all four sessions.

## **Ecumenical Worship Congress: Alleluia, Christ our Passover is Sacrificed for Us: Celebrating the Triduum**

Saturday, 7 February 2004, 8:30am-3:00pm

Sponsored by LARCSWorC (Lutheran, Anglican, Roman Catholic Spirituality and Worship Commission)

Bishop Morneau, of the Green Bay Diocese, will deliver the keynote address. This year's congress will feature many discussions and workshops based upon common worship themes from these three denominations, especially as they are related to the celebrations of Holy Week and the three days of the Triduum. The day will begin with prayer and keynote, followed by skill sessions. Join us for well-known speakers, liturgical and musical exhibitors, and prayer.

Focus areas will include:

- Liturgy, sacraments and presiding
- Liturgical music
- Evangelization and Worship
- Art and environment
- Ecumenism

Open to all interested in Liturgy, Music and development of effective worship. Look for a full brochure in the mail this November.

# Services Offered by the Office for Prayer and Worship

## **Workshops/Training Sessions**

*The staff of the Office is always willing to visit parishes for workshops, evenings of reflection for ministers, training sessions for ministers, seminars for catechists and teachers working with children and worship, etc. Training sessions are often programmed with surrounding parishes or a parish cluster. Call the Office for scheduling opportunities.*

## **Consultation**

*Members of the Office staff are available for consultation on many aspects of the liturgical life of the parish: ministries, presiders, environment, liturgical space, renovation, music and hiring musicians, and many others topics regarding the liturgical life of the parish. In addition, members of the Archdiocesan Initiation Team, which works with the Office, are available for consultation and assistance upon implementing the Rite of Christian Initiation of Adults. Call for details on any of these services.*

## **Liturgical Assessment**

*The Prayer and Worship Office offers an evaluation process for parish liturgies, called "Living Liturgy." Facilitated by an Office staff member, the process has four steps, with a goal of identifying areas of strength as well as areas that are in need of improvement. Call the Office for more information or to schedule a consultation on the process.*

## **Music Library**

*The Office maintains a choral library for your perusal. Office hours are from Monday to Friday, 8:30am to 4:30pm. Arrangements may be made for later hours by calling the Office.*

## **Lending Library**

*There are many books, magazines, and videos in the Office library available on a lending basis. Call the Office in advance for details and availability.*

## **Prayer and Worship Newsletter**

*The Office newsletter is published four times a year. Regular columns focus on initiation, music, common queries, recent publications and liturgical environment. Feature articles keep you updated on liturgical theology, pastoral practice, and recent liturgical guidelines. Subscription: \$8 for electronic delivery, \$10 for hard copy delivery (1 year, July thru June)*

## **Office Staff/Contact Information**

Dean Daniels, Director	414.769.3348
Jim Wickman, Associate Director	414.769.3350
Eileen Krembs, Administrative Assistant	414.769.3349
<a href="http://www.archmil.org/dept/oremus">www.archmil.org/dept/oremus</a>	
<a href="mailto:oremus@archmil.org">oremus@archmil.org</a>	

# Registration Form

## Prayer and Worship Office 2003-2004 Programs

*Send registration form and checks to:*  
**Office for Prayer and Worship**  
**3501 S. Lake Drive**  
**PO Box 070912**  
**Milwaukee, WI 53207**

phone: 414-769-3349 \* fax: 414-769-3408 \* email: [oremus@archmil.org](mailto:oremus@archmil.org)

**Use one form per program**

**Include check with form**

**Send registration early**

Office for Prayer and Worship 2003-2004 Programs

Program Title: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Parish Name: \_\_\_\_\_

Day phone: \_\_\_\_\_ Eve phone: \_\_\_\_\_

email: \_\_\_\_\_@\_\_\_\_\_

Position in the Parish: \_\_\_\_\_

Total number to attend: \_\_\_\_\_ Total amount enclosed: \_\_\_\_\_

*Reproduce registration forms as needed*

# *Subscription Form*

## *Prayer & Worship Newsletter*

Prayer & Worship is published quarterly by the Office for Prayer and Worship, Roman Catholic Archdiocese of Milwaukee. Regular columns focus on initiation, music, common queries, recent publications. Feature articles keep readers updated on liturgical theology, pastoral practice, and recent liturgical guidelines. Editor: Michael Novak, Assistant Editor: Barbara Phelan. Staff: Mary Conarchy, Dean Daniels, Jean Mullooly, David Sanders, Jim Wickman and Rev. Michael Witzak.

Subscription fee is \$10.00 annually for hard-copy mailing OR \$8.00 annually for electronic-copy. Subscriptions run from July 1 thru June 30.

Archdiocesan Priests: Subscription is paid by Chancery Office.

ALMA/NPM Members: Subscription is covered by annual membership dues.

Name: _____ E-Mail: _____	
Address: _____ Phone: _____	
City: _____ State: _____ Zip Code: _____	
Parish/Organization Name: _____ City: _____	
Position: _____	
<input type="checkbox"/> Print form (\$10)	<input type="checkbox"/> New Subscription
<input type="checkbox"/> E-Mail form (\$8)	<input type="checkbox"/> Renewal

### **Make your check payable to Archdiocese of Milwaukee**

#### **Send this form along with your payment to:**

Office for Prayer & Worship  
Archdiocese of Milwaukee  
3501 S. Lake Dr.  
P.O. Box 070912  
Milwaukee, WI 53207-0912

\_\_\_\_\_ YES, I would ALSO like to be included on the general mailing list of the Prayer and Worship office. This will entitle me to receive *for free* the Prayer & Worship Update and all other mailings of the Prayer and Worship office.

For more information contact 414-769-3349 / 1-800-769-9373 (toll free in ten counties of Archdiocese)  
[oremus@archmil.org](mailto:oremus@archmil.org)

PRAYER AND WORSHIP OFFICE  
ARCHDIOCESE OF MILWAUKEE

*Dean Daniels, Director*  
*Jim Wickman, Associate Director*

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