



Guidelines for completing the Research Appraisal

The supervisor at the host organization must complete the Research Appraisal form. In writing the research appraisal, describe how the candidate's project relates to the research interests and strengths of your department. Describe also how you will serve as mentor to this candidate and what the candidate will be able to offer as a research fellow.

When writing your comments, bear in mind that applications are reviewed by a multidisciplinary selection committee, some members of which may not be familiar with the field or sub-field in which the candidate proposes to work.

Note: Ensure that the name, telephone number and address of the applicant appear on the form.

Type your comments using a **12-point font**. Please do not exceed the space provided. **Additional pages will not be submitted to the selection committee.**

Important

You cannot save a form-fillable PDF file using Adobe Acrobat Reader (a software available free from the Internet). If you are using Adobe Acrobat Reader, **you can type your information directly into the form; however, once you close your document, your data is lost.**

We recommend that you compile your information in a word processor document. Once completed, you can then copy and paste this information into the PDF appraisal form. Your data will print only when you exit the field you have just completed. Print and sign the form.

Note: You may purchase Adobe Acrobat 5.0 which will let you save your data to a directory.

Help

If you are having problems with your appraisal form, please consult the Frequently Asked Questions or contact the SSHRC Helpdesk by telephone at (613) 995-4273 or by E-mail at webgrant@sshrc.ca.

Research Appraisal

For Postdoctoral Fellowship Applicants

To be completed by the supervisor at the host organization.

Note: This section is also available as a form-fillable PDF file at www.sshrc.ca.

**URGENT - DEADLINE MATERIAL
MUST BE RETURNED TO THE
APPLICANT, IN A SEALED ENVELOPE, BY:**

Name of applicant		Telephone
Address		
<p>Referees: Note that under the provisions of the <i>Privacy Act</i>, the contents of appraisals are accessible to applicants on request. Although the names of the referees will not be disclosed, the <i>full text</i> of the appraisals will be made accessible to the applicant, with the exception of any comments made regarding other applicants and their identities. The information you supply is for adjudication purposes; it is subsequently retained in the applicant's file and protected by the <i>Privacy Act</i>.</p>		
<p>I have <input type="checkbox"/> read <input type="checkbox"/> not read the applicant's program of work.</p>		
Comments		
Name of referee (print)		
Subject field	Department/Division	
Academic rank	Organization	
E-mail		
Telephone number	Date	Signature

Personal information will be stored in the Personal Information Bank for the appropriate program.

Postdoctoral Fellowship (PDF 2004)

