

WE CARE ABOUT FOOTBALL



# UEFA Organisational Regulations

**Edition 2007**



# UEFA ORGANISATIONAL REGULATIONS

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## ***Preamble***

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Based on Articles 24(1b), 24(1d), 25, 30(3), 35(2), 37(4), 38(3) and 45(1) of the UEFA Statutes, the following regulations have been adopted:

## **I. General provisions**

### **Article 1 - Abbreviations and definition of terms**

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- 1 For the purpose of these regulations, the following abbreviations are used:
  - a) ECF: European Club Forum.
  - b) EPFL: Association of European Professional Football Leagues.
  - c) FIFPro: International Federation of Professional Footballers' Associations (Fédération internationale des footballeurs professionnels).
  - d) PFSC: UEFA Professional Football Strategy Council.
- 2 For the purpose of these regulations, the following definitions apply:
  - a) A member of a UEFA committee or expert panel: the chairman, the deputy chairman, the vice-chairman/chairmen and the ordinary members.
  - b) Anyone appointed by UEFA for any of the following functions is considered as a UEFA match officer: match delegate, referee observer, stadium and security officer, doping-control officer, venue director, tournament administrator, media officer.
  - c) Anyone appointed by UEFA for any of the following functions is considered as a UEFA instructor: referee instructor, technical instructor.
- 3 In these regulations, the use of the masculine form refers equally to the feminine.

### **Article 2 - Scope of application**

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- 1 These regulations establish the organisational structure of UEFA and govern the following areas in particular:
  - a) the terms of reference of a UEFA Emergency Panel (Articles 4-9),
  - b) the terms of reference of the PFSC (Articles 10-16),
  - c) the terms of reference of the UEFA committees and expert panels (Articles 17-65),
  - d) the terms of reference of UEFA match officers and instructors (Articles 66-79),
  - e) the rules applicable to the UEFA internal auditors (Articles 80-84),

- f) the duties of the UEFA General Secretary and administration (Articles 85-87).
- 2 These regulations do not define the organisational rules applicable to the UEFA Organs for the Administration of Justice, which are set out in the UEFA Disciplinary Regulations.

### **Article 3 - Organisational structure of UEFA**

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An overview of the organisational structure of UEFA is provided in the organisation chart forming Annex I of these regulations.

## **II. UEFA Emergency Panel**

*(Based on Article 25 of the UEFA Statutes)*

### **Article 4 - Composition and administration**

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- 1 The Emergency Panel is composed of five members of the duly elected Executive Committee, namely:
  - a) the UEFA President,
  - b) the First Vice-President,
  - c) the vice-president chairing the Finance Committee and
  - d) two other members of the Executive Committee appointed by the UEFA President on a case by case basis.
- 2 In the absence of any of the aforementioned, the highest-ranked available UEFA vice-president will deputise for the absent member.
- 3 The General Secretary is in charge of the administration of the Emergency Panel.

### **Article 5 - Authority**

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- 1 Between meetings of the Executive Committee, the Emergency Panel is authorised to take and execute final decisions on urgent matters that fall under the authority of the Executive Committee.
- 2 The Emergency Panel may take decisions in meetings or, if none of its members calls for a meeting, by conference call or correspondence.
- 3 The Emergency Panel may also assist with the preparation of business to be dealt with by the Executive Committee.



## **Article 6 - Notice and chairman**

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- 1 The UEFA President calls meetings of the Emergency Panel by phone, email or fax.
- 2 The UEFA President chairs the meetings of the Emergency Panel.
- 3 In the absence of the UEFA President, the highest-ranked available UEFA vice-president calls and/or chairs meetings of the Emergency Panel.

## **Article 7 - Voting rights**

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- 1 The Emergency Panel decides by a simple majority of all its members.
- 2 In the event of a tie, the chairman has the casting vote.

## **Article 8 - Minutes**

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- 1 Minutes of the deliberations and decisions of the Emergency Panel are kept and sent to all members of the Executive Committee before its next meeting.
- 2 The General Secretary appoints a member of the UEFA administration to take the minutes.
- 3 The minutes include the date, place and composition of the Emergency Panel meeting, the agenda, the deliberations as well as the decisions taken.
- 4 The minutes are signed and dated by both the chairman and the member of the UEFA administration appointed to take them.

## **Article 9 - Reporting**

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The Executive Committee is informed at its next meeting about the execution of the decisions taken by the Emergency Panel.

# **III. UEFA Professional Football Strategy Council**

*(Based on Article 35 of the UEFA Statutes)*

## **Article 10 - Composition**

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- 1 The PFSC is composed of:
  - a) four UEFA vice-presidents (i.e. all but the vice-president chairing the Finance Committee), who represent the interests of UEFA's member associations as well as the general interests of UEFA as European football governing body;
  - b) four representatives elected for a two-year term by the group recognised by

UEFA as representing the interests of the European professional football leagues;

- c) four representatives elected for a two-year term by the group recognised by UEFA as representing the interests of the clubs participating in the UEFA competitions;
  - d) four representatives elected for a two-year term by the players' union recognised by UEFA as representing the interests of professional players in Europe.
- 2 In accordance with Article 3<sup>bis</sup> of the UEFA Statutes, UEFA currently recognises the EPFL (for the leagues) and the European Division of FIFPro (for the players), on the basis of their constitutive documents (see Annexes II and III of these regulations), as well as the ECF (for the clubs), on the basis of the rules governing the ECF and its Board (see Annex IV of these regulations).
- 3 The representatives of the EPFL, ECF and FIFPro (European Division) must hold an active office in their respective national league, club or player organisation. Should a representative cease to meet this requirement at any time during his term of office, he is replaced by someone else elected by his respective group.

## **Article 11 - Tasks and objectives**

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- 1 The PFSC:
  - a) identifies solutions for improving collaboration between the various stakeholders in European football, in particular by exploring the possibility of establishing a European Professional Football Charter;
  - b) deals with issues pertaining to the social dialogue in European professional football matters;
  - c) works with the existing professional football consultative bodies on all relevant issues;
  - d) ensures that football stays together as one family, with professional and amateur football living together within the existing sports structures and the pyramidal system;
  - e) discusses the views of the clubs, leagues, players and UEFA's member associations and informs the Executive Committee accordingly.
- 2 Topics for discussion by the PFSC are determined by its members and may include:
  - a) UEFA club competitions and their calendars,
  - b) the position of professional clubs within the international football environment,
  - c) financial and commercial aspects of European football,

- d) issues related to the European Union.
- 3 Discussions are conducted with the guarantee of full transparency vis-à-vis UEFA's member associations. All activities are undertaken in a democratic manner and in a spirit of mutual trust.
  - 4 The purpose of the PFSC as a consultative body is to make recommendations to the Executive Committee, taking in due consideration the interests and needs of all stakeholders of European football recognised by UEFA.

#### **Article 12 - Notice, chairman, attendance and frequency of meetings**

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- 1 Meetings of the PFSC are convened and chaired by the First UEFA Vice-President or, in his absence, by the highest-ranked available UEFA vice-president.
- 2 The UEFA President may attend meetings of the PFSC. The meetings of the PFSC are always attended by the General Secretary or his deputy and members of the UEFA administration according to the needs.
- 3 Meetings of the PFSC are not open to the public. The chairman may however invite third parties to attend meetings if he deems it necessary on account of the agenda.
- 4 The frequency of meetings is determined by the chairman according to the needs and the urgency of matters to be dealt with. As a rule, the PFSC meets twice a year.

#### **Article 13 - Sub-committees and working groups**

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- 1 If necessary, the PFSC may set up sub-committees or working groups to conduct specific tasks or examine specific issues (for example, to have a platform for social dialogue between the employers and employees in football).
- 2 Such sub-committees or working groups may include participants who are not members of the PFSC.

#### **Article 14 - Procedure, powers and reporting**

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- 1 Recommendations of the PFSC to the Executive Committee require the unanimous support of the four groups of which it is composed.
- 2 Before making recommendations to the Executive Committee, the members of the PFSC may consult their respective groups to validate potential positions of the PFSC.
- 3 The Executive Committee is informed by the chairman of the PFSC of any matter discussed by the PFSC, even if not supported by the unanimous agreement of the four groups of which it is composed.

## **Article 15 - Minutes**

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- 1 Minutes of the deliberations and recommendations of the PFSC are kept and sent to all members of the PFSC before its next meeting.
- 2 The General Secretary appoints a member of the UEFA administration to take the minutes.
- 3 The minutes include the date, place, and composition of the meeting of the PFSC, the agenda, the deliberations and the agreed recommendations.
- 4 The minutes are signed and dated by both the chairman and the member of the UEFA administration appointed to take them.

## **Article 16 - Other applicable provisions**

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In addition, the provisions of Articles 50, 52, 53(1), 54 and 57 to 65 apply by analogy to the PFSC.

## **IV. UEFA Committees and Expert panels**

*(Based on Articles 37(4) and 38(3) of the UEFA Statutes)*

### **A. UEFA Committees**

#### **Article 17 - Composition, representation and chairman**

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- 1 Unless stipulated otherwise in the following provisions, the UEFA committees are composed of:
  - a) a chairman (as a rule, a member of the Executive Committee);
  - b) a deputy chairman (as a rule, also a member of the Executive Committee);
  - c) a first, second and third vice-chairman (as a rule, presidents of UEFA member associations);
  - d) the number of ordinary members deemed necessary for the committees to function properly.
- 2 The Executive Committee may co-opt additional members to a committee, if necessary.
- 3 A UEFA member association cannot be represented by more than one member on a given committee (with the exception of any co-opted members and of the members of the Club Competitions Committee).
- 4 Every UEFA member association has at least two representatives on the overall number of UEFA committees.

- 5 In the absence of the chairman, or in the event that he is not entitled to participate in a meeting or part of a meeting due to a conflict of interest, the deputy chairman replaces him. If, for any of the same reasons, the deputy chairman cannot replace the chairman, the highest-ranked available vice-chairman does so.

#### **Article 18 - National Associations Committee**

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The National Associations Committee deals with relations between UEFA and its member associations, in particular:

- a) development of UEFA's relationship with its member associations;
- b) problems within or between UEFA member associations;
- c) problems regarding applications for UEFA membership;
- d) cooperation with political authorities as well as cases of unwarranted political or other interference;
- e) consideration of needs of UEFA member associations and strategies to be applied in this respect, such as the Top Executive Programme, as well as of recommendations of portfolio holders to the Executive Committee.

#### **Article 19 - Finance Committee**

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- 1 The Finance Committee is composed of:
  - a) a chairman, namely the UEFA vice-president who is not a member of the PFSC;
  - b) three members, namely the chairman of the National Associations Committee, the chairman of the HatTrick Committee and the chairman of the Marketing Advisory Committee.
- 2 The Finance Committee advises and supports the Executive Committee in the financial management of UEFA, in particular, but not limited to the following fields:
  - a) financial reporting to the Executive Committee and Congress,
  - b) budgeting and forecasting (strategic financial outlook),
  - c) asset and financial risk management,
  - d) investment policy (including property),
  - e) agency agreements related to the top competitions,
  - f) remuneration scheme for UEFA management,
  - g) remuneration scheme for members of committees and expert panels as well as for match officers and instructors,

- h) follow-up of the management letter issued by the external auditors,
  - i) good governance (including financial transparency),
  - j) internal control system.
- 3 The Executive Committee guides the Finance Committee on the objectives and priorities to be followed.
- 4 The Finance Committee cooperates in its work with the internal and external auditors.

## **Article 20 - Referees Committee**

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- 1 The Referees Committee:
- a) appoints referees for the UEFA competitions in cooperation with the UEFA administration;
  - b) evaluates and ranks referees and referee observers into categories;
  - c) conducts a development programme to instruct and educate the referees, assistant referees, futsal referees, beach soccer referees, referee instructors and referee observers, in order to ensure the correct, uniform and consistent application of the Laws of the Game;
  - d) identifies and supports promising international referees;
  - e) represents UEFA towards its member associations on refereeing matters;
  - f) develops refereeing in the UEFA member associations through the implementation of the UEFA Convention on Referee Education and organisation (hereinafter Referee Convention);
  - g) studies proposals from the Refereeing Guidelines and Refereeing Certification Panels;
  - h) studies proposed amendments to the Laws of the Game;
  - i) proposes members for the list of referee instructors, the list of referee observers, the Refereeing Certification Panel and the Refereeing Guidelines Panel.
- 2 To carry out its development programme, the Referees Committee has the four following sub-committees:
- a) Sub-committee for Referee Appointments;
  - b) Sub-committee for Instruction, Education and Development;
  - c) Sub-committee for Referee Mentors and Talents;
  - d) Sub-committee for Referee Observers.

- 3 The Referees Committee is supported in its work by the Referee Instructors, the Referee Observers, the Referees Consultative Panel, the Top Referees Panel, the Refereeing Guidelines Panel and the Refereeing Certification Panel.

## **Article 21 - National Team Competitions Committee**

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- 1 The National Team Competitions Committee:
  - a) exchanges views on the current national team competitions for «A» and under-21-teams;
  - b) draws up recommendations regarding possible modifications to the existing «A» and under-21 national team competitions and to the regulations governing these competitions;
  - c) assists the Executive Committee in the process of selecting the host association(s) of the UEFA European Football Championship and the UEFA European Under-21 Championship;
  - d) monitors preparations for the final rounds of the UEFA European Football Championship and UEFA European Under-21 Championship;
  - e) monitors the preparation and conducting of draws and their requirements;
  - f) advises on the format for World Cup qualifiers.
- 2 The Executive Committee co-opts additional members of the National Team Competitions Committee from among the host association(s) staging the final round of the UEFA European Football Championship and/or the UEFA European Under-21 Championship.

## **Article 22 - Club Competitions Committee**

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- 1 The Club Competitions Committee is composed of a chairman, a deputy chairman, three vice-chairmen, one of whom is elected by the ECF (second vice-chairman), as well as seven ordinary members, three of whom are elected by the ECF.
- 2 The Club Competitions Committee:
  - a) exchanges views on the current UEFA club competitions;
  - b) draws up recommendations regarding possible modifications to the existing UEFA club competitions and to the regulations governing these competitions;
  - c) assists in the process of selecting the venues for the UEFA club competitions finals;
  - d) proposes, in cooperation with the PFSC, models for the distribution of club competition revenues;

- e) monitors the preparation and completion of the various phases of the competitions;
  - f) monitors the preparation and operation of draws and their requirements.
- 3 The Club Competitions Committee is supported in its work by the ECF.

### **Article 23 - Youth and Amateur Football Committee**

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- 1 The Youth and Amateur Football Committee:
- a) exchanges views on current youth (girls and boys) and amateur football topics (UEFA under-17 and under-19 competitions, UEFA Regions' Cup and UEFA-CAF Meridian Cup);
  - b) draws up proposals regarding possible modifications to the aforementioned competitions and to the regulations governing these competitions, the process for selecting host associations for the final rounds of these competitions as well as on the implementation of development programmes for youth and amateur football;
  - c) assists with the programme content for youth and amateur conferences and courses;
  - d) monitors preparations for final round of the aforesaid competitions;
  - e) works to further enhance the image of these competitions.
- 2 The Executive Committee co-opts two additional members of the Youth and Amateur Football Committee from among the current membership of the Women's Football Committee.

### **Article 24 - Women's Football Committee**

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The Women's Football Committee:

- a) exchanges views on current women's football topics, in particular, the UEFA women's competitions and the UEFA Women's International Calendar, including coordination with FIFA competitions;
- b) draws up recommendations regarding possible modifications to the existing competitions and to the regulations governing these competitions, as well as on the implementation of development programmes for women's football;
- c) assists in the process of selecting the host association(s) for the final round of the UEFA European Women's Championship;
- d) assists with the programme content for women's football conferences and courses;



- e) monitors preparations for the final round of the UEFA European Women's Championship, the UEFA Women's Cup and the European qualifying competition for the FIFA Women's World Cup;
- f) monitors the preparation and conducting of draws and their requirements;
- g) makes recommendations on the international calendar, including proposals for the coordination of UEFA and FIFA national teams competitions.

#### **Article 25 - Futsal and Beach Soccer Committee**

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The Futsal and Beach Soccer Committee:

- a) exchanges views on futsal and its development;
- b) exchanges views on beach soccer and its development;
- c) draws up recommendations regarding possible modifications to the existing competitions and the regulations governing these types of football, as well as on the process of selecting the host associations for the UEFA European Futsal Championship, UEFA European Under 21 Futsal Tournament and beach soccer competitions, the latter as established;
- d) proposes development programmes and assists on their implementation;
- e) assists with the programme content for futsal and beach soccer conferences and courses;
- f) monitors preparations for the UEFA futsal and beach soccer competitions, the latter as established;
- g) monitors the preparation and conducting of draws and their requirements.

#### **Article 26 - HatTrick Committee**

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- 1 The HatTrick Committee:
  - a) proposes the principles of UEFA's HatTrick programme, which shall include in particular the development of infrastructure projects within the UEFA member associations and education programmes for football administrators;
  - b) monitors the proper implementation of UEFA's HatTrick programme in line with the HatTrick Charter and its implementing guidelines in order to develop and improve football infrastructure in general;
  - c) carries out inspection and verification visits, participates in education courses and measures the impact of these courses in terms of the long-term development of a given UEFA member association.
- 2 The HatTrick Committee is supported in its work by the Administrative Experts Panel.

## **Article 27 - Development and Technical Assistance Committee**

---

- 1 The Development and Technical Assistance Committee:
  - a) supervises UEFA's technical and football assistance/exchange programmes within its member associations;
  - b) assists the flow of information regarding training, education and technical report;
  - c) supports UEFA's technical advisers and consultants;
  - d) monitors the development of the UEFA Convention on the Mutual Recognition of Coaching Qualifications (hereinafter: Coaches Convention);
  - e) overseas grassroots and player development, especially the Grassroots Charter;
  - f) cooperates with the Union of European Football Trainers.
- 2 The Development and Technical Assistance Committee is supported in its work by the Jira Panel, the Grassroots Football Panel and the UEFA technical instructors.

## **Article 28 - Club Licensing Committee**

---

The Club Licensing Committee:

- a) monitors the implementation and achievement of the objectives of the UEFA club licensing system;
- b) monitors the development of the UEFA club licensing regulations, including the review of current criteria and the creation of new criteria for clubs;
- c) monitors the development of the different licensor-related processes (assessment process, decision-making process);
- d) monitors the UEFA exception policy, the accreditation process and the compliance audit concept;
- e) monitors the quality management system for licensors assessed by an external UEFA partner;
- f) advises on club licensing matters.

## **Article 29 - Stadium and Security Committee**

---

- 1 The Stadium and Security Committee:
  - a) advises on the development and implementation of up-to-the-minute stadium and security policies and standards;

- b) assists the UEFA administration in setting up and carrying out stadium inspection visits, including of venues for finals and final rounds;
  - c) draws up recommendations regarding possible amendments to the UEFA Stadium Infrastructure Regulations and UEFA Safety and Security Regulations;
  - d) monitors relevant developments in the field of stadiums and security.
- 2 The Stadium and Security Committee is supported in its work by the Artificial Turf Panel and the Stadium Construction and Management Panel.

### **Article 30 - Medical Committee**

---

- 1 The Medical Committee:
- a) exchanges views on current medical topics related to football;
  - b) draws up proposals regarding the treatment of injuries and football-specific medical conditions;
  - c) develops medical education programmes for football;
  - d) initiates and monitors studies on football injuries and other related projects;
  - e) monitors the UEFA anti-doping programme;
  - f) provides material for the Medicine Matters newsletter;
  - g) organises a medical conference every four years.
- 2 The Medical Committee is supported by the Anti-Doping Panel in its work related to anti-doping matters.

### **Article 31 - Players' Status, Transfer and Agents and Match Agents Committee**

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- 1 The Players' Status, Transfer and Agents and Match Agents Committee:
- a) considers matters related to the status and transfer of players and advises FIFA accordingly;
  - b) considers matters related to the activity of players' agents and advises FIFA accordingly;
  - c) considers matters related to match agents;
  - d) examines match agent licence applications and takes decisions with respect to the granting, renewal, suspension or withdrawal of such licences according to the Regulations for Licensed UEFA Match Agents;
  - e) maintains, together with the UEFA administration, an up-to-date register of

UEFA match agents, assists them and offers advice to associations, clubs, match agents and candidates;

- f) organises at least one meeting every five years with all licensed UEFA match agents, and appoints their spokesman and deputy;
  - g) issues measures and directives according to the Regulations for Licensed UEFA Match Agents;
  - h) sets up a mediation board in the event of disputes between match agents and clubs/associations according to the Regulations for Licensed UEFA Match Agents;
  - i) takes final decisions on disputes brought before the mediation board according to the Regulations for Licensed UEFA Match Agents;
  - j) proposes amendments to the Regulations for Licensed UEFA Match Agents.
- 2 The Players' Status, Transfer and Agents and Match Agents Committee sets up a sub-committee composed of five of its members in order to carry out its tasks related to match agents.
- 3 The Players' Status, Transfer and Agents and Match Agents Committee may invite the licensed UEFA match agents' spokesman to attend its meeting as an observer.

### **Article 32 - Legal Committee**

---

The Legal Committee:

- a) analyses football-related legal issues and advises UEFA accordingly;
- b) provides legal advice on the UEFA Statutes and regulations, as well as on the Statutes and regulations of UEFA's member associations;
- c) discusses and studies national laws affecting football;
- d) provides legal advice regarding disputes involving UEFA;
- e) monitors the development of European Union law in the field of sport in general and of football in particular.

### **Article 33 - Marketing Advisory Committee**

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The Marketing Advisory Committee:

- a) discusses the general marketing strategy for all UEFA competitions for the attention of the Executive Committee;
- b) advises on matters concerning the relationship between UEFA and its various marketing and media partners;

- c) fosters exchanges between national associations and/or clubs on marketing and media matters;
- d) monitors development and evolution of the industry;
- e) discusses topics dealt with by other committees that also concern UEFA's marketing and media activities.

#### **Article 34 - Media Committee**

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The Media Committee:

- a) advises UEFA on determining the organisational requirements for media work at UEFA events, on collaborating with the media organisations covering UEFA events and on public relations work;
- b) elaborates proposals for UEFA publications and, if necessary, assists in devising and preparing them;
- c) monitors the methods of preparing and issuing accreditation to media representatives at UEFA events;
- d) nurtures collaboration with international organisations in the media sector;
- e) observes developments in the media sector and makes proposals for tackling new challenges;
- f) deals with all media issues concerning UEFA and football.

#### **Article 35 - Fair Play and Social Responsibility Committee**

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The Fair Play and Social Responsibility Committee:

- a) proposes fair play activities and a fair play policy for the following target groups: UEFA member associations, leagues, clubs, club officials, players, referees, supporters and media;
- b) proposes public relations campaigns to promote fair play in football;
- c) proposes amendments to the rules governing the fair play assessment;
- d) proposes nominees for the annual UEFA fair play award;
- e) defines UEFA's corporate social responsibility activities;
- f) deals with all matters of ethics, fair play and social responsibility relating to UEFA and football in Europe.

## **Article 36 - Football Committee**

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The Football Committee:

- a) exchanges views on the protection and further development of the game;
- b) draws up recommendations on national team and club issues, the Laws of the Game, player protection and image, and other football-related matters, which have an impact on the game;
- c) acts as ambassadors/representatives of UEFA at professional, youth and grassroots activities, courses and conferences;
- d) offers help regarding the production of different technical reports, when appropriate.

## ***B. UEFA Expert Panels***

### **Article 37 - Composition and requirements**

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- 1 The expert panels are composed of a chairman, vice-chairman and the number of ordinary members deemed necessary for the panels to function properly.
- 2 Members of expert panels must meet the following criteria:
  - a) be under 70 years of age;
  - b) have specific expertise and know-how in the corresponding field;
  - c) have good knowledge of one of UEFA's official languages (oral and written skills).

### **Article 38 - Chairman and reporting**

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- 1 The chairman and vice-chairman of each expert panel are appointed by the Executive Committee.
- 2 In the absence of the chairman or in the event that he is not entitled to participate in a meeting or part of a meeting due to a conflict of interest, the vice-chairman replaces him. If, for any of the same reasons, the vice-chairman cannot replace the chairman, the members present appoint an ad hoc chairman at the beginning of the meeting.
- 3 The chairman reports regularly on the work of his panel to the chairman of the committee(s) that the panel is supporting.

### **Article 39 - Administrative Experts Panel**

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- 1 The Administrative Experts Panel is composed of experts in the field of administrative matters.

- 2 The Administrative Experts Panel supports the HatTrick Committee in its work.

#### **Article 40 - Artificial Turf Panel**

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- 1 The Artificial Turf Panel is composed of experts in the field of football turf.
- 2 The Artificial Turf Panel supports the Stadium and Security Committee in its work and, more specifically:
  - a) advises on the use of artificial turf in UEFA competitions;
  - b) conducts safety and injury studies, in particular on UEFA-subsidised football fields;
  - c) analyses and develops football-specific criteria for football fields;
  - d) monitors and studies general developments in the field of artificial turf;
  - e) draws up recommendations for possible changes regarding artificial turf and corresponding regulations.

#### **Article 41 - Stadium Construction and Management Panel**

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- 1 The Stadium Construction and Management Panel is composed of experts in the field of construction and management of stadiums.
- 2 The Stadium Construction and Management Panel supports the Stadium and Security Committee in its work and, more specifically:
  - a) proposes criteria for stadium construction and renovation;
  - b) advises UEFA member associations, clubs or city authorities on the construction and renovation of stadiums;
  - c) conducts and/or attends courses or seminars organised by UEFA;
  - d) proposes amendments to the UEFA Stadium Infrastructure Regulations;
  - e) delegates members for specific tasks or visits.

#### **Article 42 - Grassroots Football Panel**

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- 1 The Grassroots Football Panel is composed of experts in the field of grassroots football.
- 2 The Grassroots Football Panel supports the Development and Technical Assistance Committee in its work and, more specifically:
  - a) advises UEFA, UEFA member associations, clubs or third parties on grassroots matters;

- b) monitors, assesses, supports and designs all aspects of the UEFA Grassroots Charter.

#### **Article 43 - Jira Panel**

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- 1 The Jira Panel is composed of coach education experts.
- 2 The Jira Panel supports the Development and Technical Assistance Committee in its work and, more specifically:
  - a) advises UEFA, UEFA member associations, clubs or third parties on coach education matters;
  - b) contributes to the implementation of the Coaches Convention.

#### **Article 44 - Refereeing Certification Panel**

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- 1 The Refereeing Certification Panel is composed of specialists in refereeing or referee education and organisation.
- 2 The Refereeing Certification Panel supports the Referees Committee in its work and, more specifically:
  - a) examines applications from UEFA member associations to join the Referee Convention;
  - b) draws up assessments and/or monitors reports before making a recommendation to the Referees Committee;
  - c) regularly monitors the implementation of the applicable quality standards of existing Referee Convention modules within the UEFA member associations;
  - d) assesses the members of the Referee Convention with regard to new modules;
  - e) submits, based on the assessment processes, proposals for necessary amendments to the Implementing Regulations of the Referee Convention;
  - f) re-examines applications for membership of the Referee Convention following support to an applicant association from the Referees Guidelines Panel.

#### **Article 45 - Refereeing Guidelines Panel**

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- 1 The Refereeing Guidelines Panel is composed of experts in referee education and organisation.



- 2 The Refereeing Guidelines Panel supports the Referees Committee in its work and, more specifically:
  - a) acts as a consultant for the Referee Convention under the direction of the Referees Committee, thereby developing national refereeing structures;
  - b) draws up the Implementing Regulations of the Referee Convention and proposes appropriate Referee Convention modules;
  - c) sets the minimum quality standards required for each module offered;
  - d) assists UEFA member associations to develop refereeing to meet the requirements for joining the Referee Convention;
  - e) organises and delivers training and education for UEFA member associations through tailor-made courses, and follows their progress in implementing the requirements of the Referee Convention.

#### **Article 46 - Top Referees Panel**

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- 1 The Top Referees Panel is composed of the current top referees (elite and premier category referees) and is chaired by the chairman of the Referees Committee.
- 2 The Top Referees Panel is divided into four groups of similar numbers of referees. Each group elects a speaker and a deputy speaker, who report on their group discussions in plenary. The speakers are members of the Referees Consultative Panel.
- 3 If a speaker ceases to be a member of the Top Referees Panel (no longer in the elite or premier category), he is replaced by his deputy until the end of the term of office.
- 4 The Top Referees Panel supports the Referees Committee in its work and, more specifically:
  - a) establishes an active network of active top referees;
  - b) extends consultation and invites the top referees to express opinions and make proposals on administrative, operational and technical matters;
  - c) works together with the members of the Referee Committee and UEFA administration to find solutions and anticipate future challenges in refereeing.

#### **Article 47 - Referees Consultative Panel**

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- 1 The Referees Consultative Panel is composed of:
  - a) four members of the Referees Committee,
  - b) the speakers and deputy speakers elected by each group of the Top Referees Panel.
- 2 The chairman of the Referees Committee chairs the Referees Consultative Panel.

- 3 The Referees Consultative Panel supports the Referees Committee in its work and, more specifically, discusses any administrative, operational and technical matters relating to refereeing raised by any of its members.

#### **Article 48 - Anti-Doping Panel**

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- 1 The Anti-Doping Panel is composed of two members of the Medical Committee, seven external experts and two observers (one appointed by the EPFL and the other by the European Division of FIFPro).
- 2 The Anti-Doping Panel supports the Medical Committee in its work and, more specifically, proposes UEFA's anti-doping programme and policy to the Medical Committee.

### ***C. Common Provisions***

#### **Article 49 - Appointment, removal from office and replacement**

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- 1 The members of UEFA committees and expert panels are appointed by the Executive Committee on the proposal of the UEFA President. The UEFA member associations may propose candidates for the committees and expert panels to the UEFA President in writing. The UEFA Administration sets an appropriate deadline for the submission of proposals.
- 2 If a member of a UEFA committee or expert panel is deemed by the Executive Committee to have committed a gross dereliction of duty or an act of improper conduct, the Executive Committee may remove him from office and appoint a replacement for the remaining period of the term of office.
- 3 On well-founded request, a UEFA member association may ask for a member to be removed from office. If the request is accepted by the Executive Committee, the member concerned is removed from office and, if need be, a replacement appointed for the remaining period of the term of office.

#### **Article 50 - Cooperation, support and working groups**

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- 1 Each UEFA committee and expert panel cooperates, if necessary, with the other UEFA committees and expert panels, as well as with the corresponding FIFA committee.
- 2 Each UEFA committee and expert panel may be supported in its work by external experts.
- 3 Each UEFA Committee and expert panel may set up ad hoc working groups to deal with specific topics. Working groups are composed of a limited number of members of the relevant committee/expert panel. External experts may be invited to take part in a working group. Working groups report to the relevant committee/expert panel.

## **Article 51 - Tasks of the chairman**

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- 1 The chairman of a UEFA committee or expert panel:
  - a) prepares meetings of the committee or expert panel with the administrator (agenda, invitation, etc.);
  - b) chairs the meetings of the committee or expert panel;
  - c) leads the discussions and ensures the smooth running of the meeting;
  - d) exercises the casting vote in the event of a tie;
  - e) approves the action list;
  - f) leads media conferences;
  - g) informs the members of the committee or expert panel immediately about any special matters.
- 2 The chairman coordinates requests to take the floor. He can limit the amount of time given to speakers or take other measures to ensure the smooth running of the meeting.
- 3 If the chairman of a UEFA committee cannot assume his tasks, he is replaced by the deputy chairman or, if necessary, by the highest-ranked available vice-chairman. If the chairman of a UEFA expert panel cannot assume his tasks, he is replaced by the vice-chairman.

## **Article 52 - Administrator**

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- 1 For each UEFA committee and expert panel, the General Secretary appoints an administrator from the UEFA administration. He may also appoint a deputy administrator to replace the administrator in case of absence.
- 2 The administrator:
  - a) prepares and organises meetings of the committee or expert panel with the chairman;
  - b) issues invitations to attend meetings on behalf of the chairman;
  - c) prepares and dispatches meeting documents (including the final agenda), which, as a rule, have to be sent to the participants seven days before the meeting;
  - d) drafts the action list and dispatches it to the participants, as a rule, within seven working days of the meeting;
  - e) keeps the members' records up to date;

- f) acts as contact person for the members;
- g) ensures payment of refunds to members by the UEFA administration.

### **Article 53 - Attendance and frequency of meetings**

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- 1 Members of a UEFA committee or expert panel must attend meetings in person. Deputies and/or accompanying persons are not admitted to meetings with the exception of personal interpreters who may attend in the translation booth.
- 2 The UEFA President may attend meetings of the UEFA committees and expert panels. The General Secretary or his deputy shall attend meetings of the UEFA committees and may attend those of the UEFA expert panels. Meetings of the UEFA committees and expert panels are always attended by the administrator and other members of the UEFA administration depending on the needs.
- 3 Meetings of UEFA committees and expert panels are not open to the public. The chairman may, however, invite third parties to attend meetings if he deems it necessary on account of the agenda.
- 4 The frequency of meetings is determined by the chairman according to the needs and the urgency of matters to be dealt with. As a rule, each committee and expert panel holds two plenary meetings a year.

### **Article 54 - Agenda**

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- 1 The chairman, in collaboration with the administrator, prepares the draft agenda for meetings of the corresponding UEFA committee or expert panel.
- 2 The following items must be included on the agenda for a meeting:
  - a) welcome by the chairman;
  - b) roll call;
  - c) report on the follow-up to the action list from the last meeting;
  - d) meeting topics;
  - e) any other business;
  - f) meeting review;
  - g) media release;
  - h) next meeting (the date, venue and time of the next meeting should be fixed or confirmed whenever possible).
- 3 As a rule, the draft agenda must be sent to the members of the corresponding UEFA committee or expert panel with the invitation and other supporting documents 14 days before the meeting.

- 4 Members may propose agenda items to the administrator. As a rule, such proposals must reach the administrator ten days before the meeting. They must be submitted in writing in one of UEFA's official languages, state the reasons and, if available, include supporting documents.
- 5 As a rule, the administrator must send the final agenda agreed by the chairman to the members and any invited third parties seven days before the meeting.
- 6 Amendments can generally not be made to the agenda during the meeting. However, the chairman may adapt the agenda if the matter in question is deemed urgent.

#### **Article 55 - Decision-making authority**

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- 1 UEFA committees and expert panels have an advisory function, unless these or any other regulations adopted by the Executive Committee grant them decision-making powers.
- 2 Decisions taken by a UEFA committee or expert panel are only valid if more than half of all the members of the committee or expert panel are present.
- 3 Decisions require a simple majority of the members present. In the event of a tie, the chairman has the casting vote.
- 4 Voting is by a show of hands.

#### **Article 56 - Bureau**

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- 1 Each UEFA committee and expert panel may set up a bureau to deal with urgent matters between its meetings.
- 2 A bureau is composed of three members, namely the chairman or the deputy chairman, a vice-chairman and one ordinary member appointed on a case by case basis by the chairman according to availability.
- 3 A bureau may take decisions in meetings, by conference call or by correspondence.
- 4 A bureau decides by a simple majority of all its members. In the event of a tie, the chairman or the deputy chairman has the casting vote.
- 5 Decisions are communicated as soon as possible to all members of the committee or expert panel in writing.

#### **Article 57 - Work programme**

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- 1 The chairman sets the priorities for the work programme of the UEFA committees and expert panels after consultation with the members and the administrator.

- 2 The priorities are set for each term in accordance with the urgency and importance of the topics to be dealt with.

### **Article 58 - Confidentiality**

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- 1 Members of UEFA committees and expert panels must not disclose (except to UEFA) and are bound to treat any information received in the course of their UEFA activities as strictly confidential before, during and after their appointment.
- 2 Documents classified as confidential must be kept carefully and returned to the administrator by the member on completion of his term of office.

### **Article 59 - Independence and loyalty**

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- 1 Members of UEFA committees and expert panels undertake to refrain from any action whatsoever which could be of an unsporting nature and/or contrary to UEFA's interests.
- 2 Members of UEFA committees and expert panels abstain from taking part in deliberations and/or decisions on any matter involving the UEFA member association and/or a club affiliated to the UEFA member association with which he is associated or in any matter involving a conflict of interest, whether with the member's own interest or that of his family, relatives, friends or acquaintances.
- 3 Members of UEFA committees and expert panels must inform the chairman immediately of any such conflict of interest. In case of doubt or dispute on the independence of a member, the chairman decides.

### **Article 60 - Documents and meeting language**

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- 1 The administrator sends documents to members in one of UEFA's official languages according to each member's preference.
- 2 All documents are for internal use if not marked as confidential. Internal use means that the documents may be forwarded to the UEFA member association, league or club the member represents for feedback and may only be forwarded to third parties with the prior approval of the administrator. Confidential is for personal use only and may on no account be forwarded to anyone else.
- 3 For meetings, simultaneous interpretation is provided in English, French and German as a rule. Upon request, a simultaneous interpretation in other languages may be organised by the administrator, as long as such a request is made in good time and the resultant costs assumed by the member and/or his association.

## **Article 61 - Media information**

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- 1 Meeting participants agree during the meeting whether a media release is needed and, if so, on its content. Other than through such media release, meeting participants undertake to make no comments to third parties (including the media).
- 2 The administrator draws up the media release, which is subject to the approval of the chairman.
- 3 The media release forms part of the subsequent action list, to which it is attached.
- 4 Media conferences are convened on important issues by the chairman after consultation with the General Secretary. The chairman and the General Secretary agree on the participants of such media conferences.

## **Article 62 - Action lists**

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- 1 After each meeting of a UEFA committee or expert panel, the administrator draws up an action list.
- 2 The action list must focus on actions to be taken and contain:
  - a) date, venue and time of the meeting;
  - b) participants and absentees;
  - c) final agenda;
  - d) comments by participants which are expressly intended for inclusion;
  - e) description of decisions taken or measures agreed upon;
  - f) clear description of the actions/duties to be taken/fulfilled, designation of the person(s) responsible for implementing the actions/duties, and precise deadline for achieving the actions/duties;
  - g) date, venue and time of the next meeting;
  - h) date and place of the action list, indicating the name of the administrator.
- 3 The action list is approved by the chairman of the meeting before it is sent to the following recipients, as a rule, within seven working days of the meeting (normally by fax or email):
  - a) members of the UEFA committee or expert panel (present and absent) in question,
  - b) General Secretary,
  - c) person(s) responsible for the implementation of action/duties,

- d) other recipients designated by the chairman (e.g. members of the Executive Committee).

### **Article 63 - Meeting location**

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- 1 As a rule, UEFA committees and expert panels meet at UEFA's headquarters in Nyon.
- 2 In certain circumstances, meetings may be held at venues linked to UEFA events.

### **Article 64 - Ethical conduct, professional conduct and other duties**

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- 1 Before entering office, members of UEFA committees and expert panels are required to:
  - a) inform the General Secretary in writing of any positions they have held or currently hold which could conflict with their UEFA activities, namely in football, any other professional activity, secondary occupations or business relations and/or connections with persons or companies;
  - b) undertake to immediately inform the General Secretary in writing of any change occurring in this respect during their term of office.
- 2 During their term of office, members of UEFA committees and expert panels are required to:
  - a) observe the principles of loyalty, integrity and sportsmanship in accordance with the principles of fair play, which includes, in particular, the obligation to refrain from any activities that endanger the integrity of UEFA or its competitions, or bring the sport of football into disrepute;
  - b) refrain from accepting any gift of money or benefit in kind which might reasonably be considered as exceeding local cultural customs (this provision also applies to free invitations issued by third parties that have a vested interest in future UEFA decisions or elections; if in doubt, members must consult the UEFA President or the General Secretary);
  - c) observe the other ethical rules of conduct stated in the FIFA Code of Ethics.
- 3 Members of UEFA committees and expert panels are required to:
  - a) perform all tasks with the highest professional skill and care, in accordance with the UEFA Statutes, regulations, directives and decisions;
  - b) undertake reasonable steps to acquire and maintain all the skills needed to perform any UEFA appointment, including knowledge of the relevant regulations, directives, instructions and manuals issued by UEFA from time to time.



- 4 Moreover, members of UEFA committees and expert panels are required to:
- a) confirm in writing at the beginning of their term of office that they undertake to respect the UEFA Statutes, regulations, directives and decisions, and to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne, as laid down in the UEFA Statutes;
  - b) submit their personal details to the administrator and notify him of any changes by phone, email, fax or letter;
  - c) inform the administrator of any connection with a UEFA member association, league or club taking part in UEFA competitions and to notify him of any changes without delay;
  - d) prepare for meetings;
  - e) participate actively in discussions;
  - f) carry out assigned tasks within the set deadlines;
  - g) contribute to the achievement of the set objectives.

#### **Article 65 - Allowances, expenses and other entitlements**

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Members of UEFA committees and expert panels are entitled to daily allowances as fixed by the Executive Committee as well as reimbursement of expenses (travel, hotel accommodation, etc.) and other entitlements as specified in the directives issued by the General Secretary.

## **V. UEFA Match Officers and Instructors**

*(Based on Article 24(1b) of the UEFA Statutes)*

### **A. UEFA Match Officers**

#### **Article 66 - Appointment and cooperation**

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- 1 For each UEFA match, the UEFA administration appoints a match delegate and, if necessary:
- a) a referee observer,
  - b) a stadium and security officer,
  - c) a doping control officer,
  - d) a venue director,
  - e) a tournament administrator,
  - f) a media officer.

- 2 The role of the match delegate, referee observer and/or stadium and security officer may be combined.
- 3 The match delegate is senior to any other UEFA match officers appointed for the match.
- 4 All UEFA match officers are expected to cooperate with each other.

### **Article 67 - Match delegates**

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Match delegates:

- a) act as UEFA's official representative at a UEFA match;
- b) are responsible for ensuring the orderly organisation of the match and that the competition regulations, and especially the rules for order and security inside and outside the stadium before, during and after the match, are observed;
- c) submit detailed reports to the UEFA administration immediately after each match;
- d) attend specific training seminars organised by the UEFA administration.

### **Article 68 - Referee observers**

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Referee observers:

- a) support the Referees Committee by evaluating referee performances at UEFA matches for which they are appointed;
- b) complete an evaluation report on the referees' strong points and points needing improvement;
- c) give the Referees Committee and the UEFA administration a concrete and precise idea of the performance of the referee team at the match observed;
- d) give an appropriate mark to the referee, the assistant referees and the fourth official;
- e) analyse the performance with the referee team after the match and give oral comments and advice;
- f) when appointed as a mentor for a fixed period with a specific referee talent, contact, support and advise the referee talent regularly and report to the Referees Committee's Sub-Committee for Mentors and Talents;
- g) attend specific training seminars organised by the UEFA administration;
- h) support the UEFA match delegate in any of his tasks if necessary.

## **Article 69 - Stadium and security officers**

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Stadium and security officers:

- a) monitor and advise on security matters for the match for which they are appointed;
- b) advise UEFA on safety and security concepts for UEFA club competition finals and final rounds of national team competitions;
- c) advise UEFA on safety and security concepts at the level of the UEFA member associations for domestic competitions, club competitions and national team competitions;
- d) conduct courses on behalf of UEFA;
- e) attend training seminars organised by the UEFA administration;
- f) support the UEFA match delegates in their tasks, if necessary.

## **Article 70 - Doping control officers**

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Doping control officers:

- a) carry out doping controls at matches for which they are appointed;
- b) share their experience with the Anti-Doping Panel and propose improvements or developments for the anti-doping programme;
- c) attend training courses organised by the UEFA administration.

## **Article 71 - Venue directors**

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Venue directors:

- a) act as the UEFA official representatives responsible for match operations at the venue;
- b) are responsible for the correct application and fulfilment of all procedures related to the organisation of a UEFA match and of the duties described in the specific directives issued by the General Secretary for the corresponding UEFA matches;
- c) liaise by phone with the UEFA administration during the assignment period and submit a written report to the UEFA administration immediately after each match;
- d) attend the venue directors workshop organised by the UEFA administration.

## **Article 72 - Tournament administrators**

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- 1 Tournament administrators are appointed during the mini-tournaments of the UEFA youth and women's competitions as well as the UEFA Region's Cup.
- 2 Tournament administrators:
  - a) advise and assist the tournament hosts in the application of the requirements detailed in the relevant competition regulations;
  - b) are responsible for the correct application and fulfilment of all procedures related to the organisation of a UEFA match and of the duties described in the specific directives issued by the General Secretary for the corresponding UEFA matches;
  - c) submit a written report to the UEFA administration immediately after each match;
  - d) attend the tournament administrators workshop organised by the UEFA administration.

## **Article 73 - Media officers**

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Media officers:

- a) act as UEFA's official media representatives at matches for which they are appointed;
- b) are responsible for supervising and arranging all the necessary media activities before, during and after a match in accordance with the competition regulations and the specific directives issued by the General Secretary for the corresponding UEFA matches;
- c) submit a match report to the UEFA administration for each match for which they are appointed;
- d) attend the media officers workshop organised by the UEFA administration.

## ***B. UEFA Instructors***

### **Article 74 - Appointment**

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For specific training events, the UEFA administration appoints a referee and/or technical instructor.

### **Article 75 - Referee instructors**

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Referee instructors:

- a) train and instruct referees in national courses, in accordance with the

Laws of the Game and the guidelines issued by the Referees Committee's Sub-Committee for Instruction, Education and Development, using specific UEFA teaching material;

- b) instruct national instructors on the current UEFA interpretation of the Laws of the Game;
- c) take part in periodic refresher courses organised by the aforementioned sub-committee in order to receive updated teaching material and instructions;
- d) support the Referees Committee by running sessions or leading discussion groups during UEFA referee seminars;
- e) support the Refereeing Guidelines Panel by assisting and supporting UEFA member associations during the Referee Convention admission process.

#### **Article 76 - Technical instructors**

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Technical instructors:

- a) advise UEFA, UEFA member associations, clubs, other agencies, etc. on technical issues;
- b) assist at workshops and matches;
- c) support the Development and Technical Assistance Committee in its work.

### ***C. Common Provisions***

#### **Article 77 - List of match officers and instructors**

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- 1 The General Secretary compiles a list for each category of match officers and instructors.
- 2 To be eligible for such a list, match officers and instructors must be under 70 years of age, have specific expertise and know-how in their respective field, have good knowledge of one of UEFA's official languages (oral and written skills) and fulfil the other requirements defined by the General Secretary.
- 3 The UEFA administration invites the UEFA member associations to propose candidates who fulfil all the UEFA requirements for a given list.
- 4 Candidates who fulfil all the set requirements are not automatically entitled to be put on the corresponding list. The General Secretary has full discretionary powers in this respect.
- 5 Only match officers and instructors who have been put on a given list may be appointed for a specific match or event.

## **Article 78 - Mandate contracts**

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- 1 Listed match officers or instructors conclude a one-year mandate contract with UEFA undertaking to:
  - a) guarantee their full availability during this period;
  - b) respect the UEFA Statutes, regulations, directives and decisions, and to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne, as laid down in the UEFA Statutes;
  - c) notify UEFA immediately if they are targets of attempted bribery;
  - d) acknowledge and accept the obligations laid down in these regulations and in the directives issued by the General Secretary.
- 2 Match officers and instructors under such a contract are not automatically entitled to be appointed for matches and are not guaranteed a certain number of appointments per year by UEFA.

## **Article 79 - Other applicable provisions**

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In addition, the provisions of Articles 58, 59(1), 64(1), 64(2), 64(3) and 65 apply by analogy to UEFA match officers and instructors.

## **VI. UEFA Internal Auditors**

*(Based on Articles 24(1d) and 45 (1) of the UEFA Statutes)*

### **Article 80 - Composition**

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The two internal auditors are recruited from UEFA member associations not represented on the Executive Committee.

### **Article 81 - Duties**

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- 1 The internal auditors periodically examine various financial areas in terms of efficiency and compliance with the UEFA Statutes, regulations, directives and decisions.
- 2 The whole financial sector must be examined according to a schedule established in cooperation with the Finance Committee and the external auditors.
- 3 The internal auditors overview the internal control system and risk management within the UEFA administration.

## **Article 82 - Cooperation**

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- 1 In order to avoid the duplication of effort, the internal auditors coordinate their work with the Chairman of the Finance Committee and with the external auditors.
- 2 The internal auditors can make use of the human and physical resources of the UEFA administration for their work. The General Secretary appoints a member of the UEFA administration to be responsible for cooperation with the internal auditors and with whom they deal exclusively; this coordinator instructs the UEFA administration to allow the internal auditors to work independently, undisturbed and effectively.

## **Article 83 - Right of examination**

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The internal auditors are guaranteed unrestricted access to all UEFA financial documents, contracts, agreements, books, etc.

## **Article 84 - Reporting**

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- 1 The internal auditors must report to the Executive Committee regularly in writing about their audits. Copies of these reports are submitted to the General Secretary.
- 2 The reports of the internal auditors to the Executive Committee are sent to the Finance Committee and external auditors for information once submitted to and discussed by the Executive Committee.

# **VII. UEFA General Secretary and Administration**

*(Based on Articles 25 and 30(3) of the UEFA Statutes)*

## **Article 85 - Tasks**

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In addition to the tasks assigned by the UEFA Statutes, the General Secretary and UEFA administration fulfil the tasks specified in the different regulations adopted by the Executive Committee.

## **Article 86 - Reporting**

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The General Secretary reports directly and regularly to the Executive Committee and UEFA President.

## **Article 87 - Organisational structure of the UEFA administration**

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The General Secretary defines the organisational structure of the UEFA administration in a specific set of rules subject to the approval of the Executive Committee.

## **VIII. Final provisions**

### **Article 88 - Authoritative text**

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In the event of discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.

### **Article 89 - Annexes**

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All annexes to the present regulations form an integral part thereof.

### **Article 90 - Implementing provisions**

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The General Secretary adopts, in the form of directives, the detailed provisions necessary for implementing these regulations.

### **Article 91 - Adoption, entry into force, abrogation and modification**

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- 1 These regulations were adopted by the Executive Committee at its meeting on 22 June 2007.
- 2 They come into force on 1 July 2007.
- 3 They replace:
  - a) the UEFA Regulations for the Appointment of an Emergency Panel, July 2000 edition;
  - b) the UEFA Regulations for the Internal Auditors, July 2000 edition;
  - c) the UEFA Regulations for the Chief Executive, February 2005 edition;
  - d) the Terms of Reference for UEFA Committees, Expert Panels, Instructors and Match Officials 2006-2009;
  - e) the UEFA Guidelines for Ethical Conduct, February 2003 edition.
- 4 The regulations and other sets of rules adopted by the Executive Committee and applicable at the date of entry into force of the present regulations are amended as follows:
  - a) the National Teams Committee is replaced by the National Team Competitions Committee, the Futsal Committee by the Futsal and Beach Soccer Committee, the Technical Development Committee by the Development and Technical Assistance Committee and the Assistance Programmes Committee by both the HatTrick Committee and the Development and Technical Assistance Committee, according to the tasks assigned to the latter two committees by Articles 26 and 27 of the present regulations;



- b) the tasks of the HatTrick Board are transferred to the HatTrick Committee, those of the Fair Play and Ethics Panel to the Fair Play and Social Responsibility Committee, those of the Club Licensing Panel to the Club Licensing Committee and those of the UEFA Panel for Licensed Match Agents to the Players' Status, Transfer and Agents and Match Agents Committee;
- c) the term «Chief Executive» is replaced by «General Secretary».

The UEFA administration informs the persons concerned by these modifications through a circular letter and/or any other appropriate means.

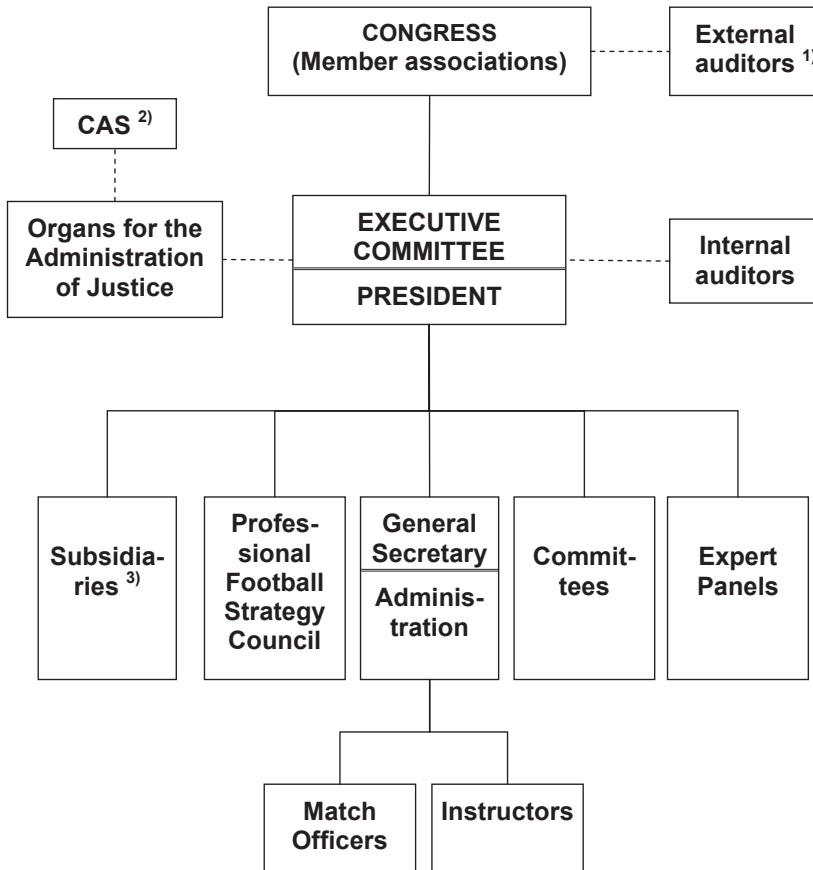
For the UEFA Executive Committee:

Michel Platini  
President

David Taylor  
General Secretary

Nyon, 22 June 2007

## ANNEX I: Organisation chart of UEFA (see Article 3)



1) See Article 46 of the UEFA Statutes.

2) See Articles 61 to 63 of the UEFA Statutes.

3) As created by the Executive Committee in order to achieve the UEFA objectives defined in Article 2 of the UEFA Statutes.

## **ANNEX II: Excerpts from the Statutes of the EPFL (see Article 10(2))**

(adopted in London, England, on 6 June 2005 and amended in Nyon, Switzerland, on 8 September 2005)

### **WHEREAS**

- (1) Each of the Member Leagues (the «Member») is one of Europe's principal premier professional football leagues and is duly authorised and mandated by the relevant competent bodies to enter into this Constitution.*
- (2) Each Member has agreed with the other Members to form a non profit association pursuant to art. 60 ff of the Swiss Civil Code (the «Association») to create and/or increase co-operation amongst themselves in order to develop their own activities and to act as a whole whilst promoting professional football in accordance with the respective statutes and regulations of the Union des Associations Européennes de Football (the «UEFA») and the Fédération Internationale de Football Association (the «FIFA»).*
- (3) This Constitution shall entirely replace and supersede the Accord entered into by the Member Leagues on 21 February 2000 which itself replaced and superseded the original Accord of 9 June 1998.*

[...]

### **IT IS HEREBY AGREED AND DECLARED AS FOLLOWS**

#### **1. Identification of the Association**

##### **1.1 Name**

The Association is organised under the name the «Association of European Professional Football Leagues» (the «EPFL»).

##### **1.2 Seat**

The seat of the Association shall be at the location of its main premises in Switzerland [...].

##### **1.3 Purposes**

The Association will have the following two objectives:

- a) To fulfil and comply with the Memorandum of Understanding signed between the leagues and UEFA on 6 June 2005 and 1 July 2005 (respectively) and approved by FIFA in Marrakech on 10 September 2005. The leagues and the EPFL have the duty to notify to FIFA and

UEFA any activity which may have an impact on the Memorandum of Understanding.

- b) To administer all rights and duties arising from the abovementioned Memorandum of Understanding.

In this respect, the Association will have the following purposes (none which shall be limited by, or be deemed to be merely subsidiary or auxiliary to any other purpose):

- 1.3.1 To be the voice of professional football leagues in Europe on all matters of common interest;
- 1.3.2 To achieve full recognition by FIFA and UEFA;
- 1.3.3 To foster co-operation, friendly relations and unity between Member Leagues and Associate Member Leagues;
- 1.3.4 To participate in and appoint representatives to [...] UEFA committees as may from time to time be agreed;
- 1.3.5 To promote the game of professional association football in every way it deems fit and to safeguard the overall interests of Member Leagues and Associate Member Leagues;
- 1.3.6 To facilitate the collection and exchange of information between UEFA, Member Leagues and Associate Member Leagues;
- 1.3.7 To foster friendly relations between the Association and other professional football leagues which are affiliated to UEFA Member Associations and between the Association and organisations representing players operating within the territory of Member and Associate Member Leagues;
- 1.3.8 To consider Social Dialogue issues at a European level and where appropriate act as a social partner;
- 1.3.9 To maintain a unified system in respect of the movement of players between Members and Associate Members of the Association;
- 1.3.10 To organise exhibitions, conferences, training courses and other collective events relating to the promotion of professional football, but not the organisation of football competitions;
- 1.3.11 To perform the economic activities necessary for the operation of the Association and for fulfilling its objectives including the rental or purchase of its premises.

#### 1.4 **Duration**

The duration of the Association is indefinite.

## **ANNEX III: Excerpts from the Articles of Association of FIFPro (see Article 10(2))**

*(as amended in Rotterdam in January 2007)*

### **NAME, REGISTERED OFFICE, APPLICABLE LAW**

#### **Article 1**

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1. The Federation bears the name:

FÉDÉRATION INTERNATIONALE DES FOOTBALLEURS PROFESSIONNELS  
(INTERNATIONAL FEDERATION OF PROFESSIONAL FOOTBALLERS'  
ASSOCIATIONS).

The Federation will also use the name FIFPro, by way of abbreviation.

2. The Federation has its registered office at Hoofddorp, the Netherlands.
3. The Federation is subject to Dutch law and has been established for an indefinite period of time.

### **OBJECTS**

#### **Article 2**

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1. The objects of the Federation are:
  - a. to bring together all the footballers' associations in the world, regardless of their nationality, religion, political conviction, race or gender and thus;
  - b. to increase the solidarity between professional football players within the leagues, organised interest groups or other organisations throughout the world;
  - c. to combine knowledge of the activities of the members and to focus on the general interest and the direct or indirect promotion of the professional interests of its members;
  - d. to help professional football players or the like, wherever necessary, in establishing their leagues, organised interest groups or various other organisations in the most suitable way to achieve these objectives.
2. FIFPro's specific intentions as a federation are to pursue and defend the rights of professional football players or the like in the following respects:
  - social legitimacy and a suitable legal and fiscal status;
  - a dignified and honourable existence;

- freedom to choose a position or job;
  - insurance against the risks involved in the practice of competitive sports;
  - education and training;
  - participation in all negotiations and the preparation of all texts, legislation, guidelines or regulations, as well as the distribution of budgets and the allocation of funds or allowances that are the direct or indirect result of their professional performance or activities;
  - the stability of the profession;
  - a reasonable income from their professional activities;
  - complete agreement with their contract and total freedom of negotiation as well as the fullest independence, since this is a prerequisite for obtaining independent results in competitive sports;
  - assurance and protection of their individual rights.
3. FIFPro shall try to achieve the specific goals set forth under 2 by the following means:
- a. offering the affiliated unions, interest groups or other organisations the means to consult and collaborate to achieve their objectives;
  - b. co-ordinating the activities of the various affiliated groups;
  - c. convening meetings in general;
  - d. maintaining and expanding relations with the governing bodies of football;
  - e. encouraging the establishment of new players' organisations;
  - f. publishing a periodical.
4. FIFPro is a not-for-profit organization.

## **Annex IV: Rules governing the ECF and its Board (see Article 10(2))**

### **A. European Club Forum**

1. The European Club Forum is composed of 102 members, plus clubs with sporting merit, as defined hereinafter, representing a corresponding number of European top-division clubs. The number of clubs per country is established on the basis of the ranking position of the member associations according to the following principle:

Association ranking position	Number of clubs represented
1–3	5
4–6	4
7–15	3
16–26	2
27–52	1

2. In principle, unless decided otherwise by the European Club Forum, the clubs are selected according to their individual coefficient ranking. If two clubs from the same association have the same coefficient, the club that has qualified for the UEFA competitions shall take precedence. Should both have qualified for the UEFA competitions, the one that finished the previous domestic championship in the better position shall take precedence.
3. No lower division clubs or clubs which do not hold a UEFA club licence shall be admitted. Should a club that is not playing in its top domestic division or does not hold the UEFA Club Licence have a sufficiently high coefficient to entitle it to a seat in the Forum, it shall nevertheless be replaced by the next best club, provided that the club in question is playing in the top division and holds a UEFA club licence.
4. As a mark of recognition of their sporting merit, those clubs which have won at least five UEFA club competition trophies are granted a regular seat in the European Club Forum.
5. Clubs which are not members of the European Club Forum but which qualify for the UEFA Champions League may attend meetings of the Forum as observers, without voting rights, in the respective season.
6. As a rule, only one member per club is admitted to meetings.
7. In principle, unless otherwise decided by the European Club Forum Board, if a club fails to attend two or more European Club Forum plenary meetings, it will be

deprived of its membership and replaced by the club with the next highest individual coefficient ranking from the same association.

8. The Head of Club Competitions administrates the European Club Forum.
9. The European Club Forum elects a Board composed of 11 members. The selection of candidates takes into account the ranking position of the member associations (see Board of the European Club Forum).
10. The term of office of the European Club Forum is three years, commencing 1 July 2006, in accordance with the stipulations of point 1 above.
11. In general terms, the aims and duties of the European Club Forum are:
  - to ensure cooperation between the clubs and UEFA within the framework of the UEFA Statutes; discussions shall be conducted with the guarantee of full transparency towards UEFA member associations; all activities shall be undertaken in a democratic manner and in a spirit of mutual trust;
  - to advise the UEFA Club Competitions Committee on problems relating to club football and on UEFA club competition revenue distribution patterns;
  - to ensure direct communication between the professional football clubs and UEFA, with the guarantee that full information shall be provided to the member associations and to the professional football leagues;
  - to pool the expertise of UEFA and the professional clubs and to find new ways to work together and exchange information;
  - to cooperate with any other appropriate UEFA committee in matters related to professional football in Europe;
  - to set up subgroups if required.
12. The European Club Forum shall have a quorum of two-thirds or more of its members, including the chairman or, in his absence, the first vice-chairman. A decision shall be valid if supported by more than half of the votes cast. In the event of a tie in votes, the chairman shall have the casting vote. Votes shall be open, unless the European Club Forum decides otherwise. A plenary meeting may be convened if so requested by at least one third or more of the members of the European Club Forum.
13. The frequency of meetings will be set on the basis of the objectives, as well as on the urgency of matters. In principle, plenary meetings of the European Club Forum shall take place twice a year, in September and February.



## **B. Board of the European Club Forum**

1. The Board of the European Club Forum is composed of 11 members, who are selected on the basis of the ranking position of the member associations, subdivided as follows:

Association subdivisions	No. of clubs represented	No. of Board members
1–6	27	5
7–15	27	3
16–25	22	2
26–52	26	1

2. In each subdivision, the members of the board are in principle elected by a majority, in accordance with articles 18 and 19 of the UEFA Statutes. Candidates shall be proposed to the UEFA administration in writing at least one month before the date set for the elections.
3. The board elects a chairman, first vice-chairman and two vice-chairmen by a majority, in accordance with articles 18 and 19 of the UEFA Statutes.
4. The chairman and the vice-chairmen shall belong to at least three different subdivisions.
5. The chairman and the three vice-chairmen each have a seat on the UEFA Club Competitions Committee provided there is no clash with a representative from the same national football association. In the event of a clash, the board will appoint another member to represent it on the UEFA Club Competitions Committee.
6. One of these four board representatives on the Club Competitions Committee automatically takes up the position of Second Vice-Chairman of the Club Competitions Committee. Priority is given to the chairman of the European Club Forum Board.
7. The Head of Club Competitions administrates the Board of the European Club Forum.
8. The term of office of the Board of the European Club Forum is three years, commencing at its election on 4/5 September 2006, in accordance with the stipulations of point 1 above.
9. Should a member withdraw for whatever reason, the following principle applies:
  - the member shall inform the board;
  - the vacancy is brought before the forum and the subdivision elects a replacement.

10. In the case of a European Club Forum Board member failing to attend two or more consecutive board meetings, the board is entitled to request his replacement.
11. Objectives and duties. In their capacity as representatives of the European Club Forum, the members of the Board of the European Club Forum shall ensure the necessary flow of communication and information between UEFA and the members of the forum. On behalf of the forum, they are responsible for presenting solutions and proposals to the UEFA Club Competitions Committee, and may submit suggestions or issue recommendations in the following areas:
  - (a) recommendations to the UEFA Club Competitions Committee on:
    - development of the club competition structure,
    - impact of new UEFA club competition formats,
    - club licensing system,
    - international match calendar;
  - (b) exchange of views on current professional football topics:
    - release of players for national team duty,
    - UEFA club competition media and marketing matters,
    - development of new media opportunities,
    - formation of working groups to deal with relevant club football matters;
  - (c) discussion of and statements by the European Club Forum on topics dealt with by other committees which also concern the club football sector, case by case.
12. The Board of the European Club Forum shall have a quorum of seven, including the chairman or, in his absence, a vice-chairman. A decision shall be made if supported by more than half of the votes cast. In the event of a tie in votes, the chairman shall have the casting vote. Votes shall be open, unless the board decides otherwise.
13. The frequency of meetings will be set on the basis of the objectives, as well as on the urgency of matters. The board shall meet at least four times a season, including plenary meetings. A board meeting may be convened if so requested by at least four of its members.
14. Communications and documents will be sent to members in English. Simultaneous interpreting will not be provided at meetings.



UEFA  
Route de Genève 46  
CH-1260 Nyon 2  
Switzerland  
Telephone +41 848 00 27 27  
Telefax +41 848 01 27 27  
uefa.com

Union des associations  
européennes de football

