

**The Pastoral School of the  
Diocese of Chicago and Detroit  
Of the Russian Orthodox Church Abroad**

Rev. Father Martin Swanson Ph.D.  
127 E. Clinton Place 2a  
Kirkwood, MO 63122

**APPLICATION FOR ADMISSION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone & E-Mail Address \_\_\_\_\_

I am an applicant for (Check one)

- |   |     |                            |
|---|-----|----------------------------|
| Pastoral Studies Diploma Program        | ___ | (Complete section 1 and 5) |
| Continuing Theological Education Credit | ___ | (Complete section 2 and 5) |
| Orthodox Studies Diploma Program        | ___ | (Complete section 3 and 5) |
| Non-Diploma Option                      | ___ | (Complete section 4 and 5) |

Name of Parish you attend and Rector \_\_\_\_\_

**Section 1**--Pastoral Studies Diploma Candidates please provide the following:

1. Name of Colleges or Universities attended \_\_\_\_\_

Degree

Yes \_\_\_ No \_\_\_

If no, how many credit hours (units) have you successfully completed? \_\_\_\_\_.

Please have an official transcript from the last college and/or University that you attended sent to the Pastoral School at the above address.

2. Submit along with the completed application a copy of your baptismal certificate.

3. A letter of recommendation from your rector or confessor.(sent by him to the school)

4. Please provide the name of your proposed mentor \_\_\_\_\_,  
and a letter from him (this individual must be a canonically ordained priest) indicating his willingness to serve as your mentor. Your rector may also serve as your mentor.

5. Can you communicate in the Russian Language? If yes, please provide a letter from your parish rector stating your level of proficiency. If no, you will have to complete the equivalent of two semesters of Russian language either at a college, university, junior college, or from a competent Russian tutor. Please describe the arraignments you intent to make to complete this requirement

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6. A biographical essay describing your background, your involvement in the Orthodox Church, and your reasons for applying to this program.

7. A check for \$100.00-- non-refundable application fee. Upon acceptance into the program one-half of the first semester tuition is due and payable (\$450.00) The remainder of the tuition is due prior to the end of the semester. No grades will be assigned or credit provided until the tuition is fully paid. The full semester's tuition may be paid at the time of acceptance into the program.

8. Some previous course work or life experience may be able to be transferred to this program. If you think that you have transferable credits, submit a full description for evaluation, on a separate page.

**Section 2 --** Candidates for Continuing Theological Education, please provide the following:

1. Describe your current ministerial assignment \_\_\_\_\_

2. List the courses in which you wish to enroll \_\_\_\_\_

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3. A check for \$25.00-- non-refundable application fee, and upon acceptance a payment of \$300.00 is due for each course in which you enroll.

**Section 3 --** Orthodox Studies program applicants please provide the following:

1. Name of colleges or universities attended \_\_\_\_\_

Degree: Yes\_\_\_ No\_\_\_

If no, how many credits/units have you successfully completed \_\_\_\_\_

Please have an official transcript from the last college and/or university that you attended sent to the Pastoral School at the above address.

2. The name of your proposed mentor \_\_\_\_\_, and a letter from him (mentor should be a canonically ordained Orthodox priest, but if this is not

possible another qualified individual may be utilized, i.e. librarian, professor, etc ) indicating a willingness to serve as your mentor.

3. A biographical essay describing your background and the reasons why you wish to enroll in this program.

4. A check for \$100.00-- non-refundable application fee. Upon acceptance into the program one-half of the first semester's tuition is due and payable (\$450.00). The remainder of the tuition (\$450.00) is due prior to the end of the semester. No grades will be assigned or credit provided until all tuition is fully paid. The full semester's tuition (\$900.00) may be paid upon acceptance into the program.

5. Some previous course work or life experience may be able to be transferred to this program. If you think that you have transferable credits, submit a full description for evaluation on a separate page.

**Section 4 -- Non-Diploma applicants must provide the following:**

1. The name of your proposed mentor \_\_\_\_\_  
and a letter from him (mentor should be a canonically ordained Orthodox priest, but if this is not possible another qualified individual may be utilized, i.e. librarian, professor, etc.) indicating a willingness to serve as your mentor.

2. List the course(s) for which you wish to enroll:

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3. A check for \$25.00-- non- refundable application fee, plus \$300.00 for each course for which you wish to enroll.

**Section 5 -- All Applicants**

I certify that all of the information provided is true and correct to the best of my knowledge. I understand that application fees are non-refundable, and that no tuition will be refunded for any course that is failed or incomplete. In extenuating circumstances, a student may petition the program director for a grade of incomplete, however the course must be completed within one semester and a \$100.00 completion fee must be paid. Courses receiving an incomplete, but not completed within the allotted time will receive a failing grade.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application