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New Jersey Judiciary

Superior Court - APPELLATE DIVISION

CERTIFICATION OF LOST VERBATIM COURT RECORD

Directions: Click on the appropriate boxes to mark them. Click on the appropriate fields to enter text.

Division	County	Docket No.	Indictment No.	Appellate No.
				A

Case Name

v.

Before Judge	Proceeding Type

Date(s) 1.	2.	3.

I, _____, employed by the State of New Jersey as a _____ in _____ County, on this date of _____, do hereby certify to the following:

1. On the date of _____, I was requested by _____ to obtain (check one) ☐ audio tape(s) ☐ video tape(s) ☐ cd(s) ☐ court reporting notes for (check one) ☐ review ☐ copying ☐ transcription.
2. The request could not be completed because the court record was: (check one) ☐ missing ☐ inaudible ☐ damaged ☐ blank
3. The tape / CD number(s) is / are as follows:
   1. _____ 2. _____ 3. _____
4. The record was prepared by _____.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Tape Transcript Processing Employee	Signature	Date

ACKNOWLEDGEMENT OF NOTICE OF LOST VERBATIM COURT RECORD

Record Preparer	Signature	Date
Trial Court Division Manager	Signature	Date
Operations Division Manager	Signature	Date

cc: Trial Court Administrator, Deputy Clerk of the Appellate Division, Trial Court Division Manager