College of Engineering Promotion and Tenure Timeline Academic Year 2009-2010

| 9/4/09 (Fri) | - | Distribution of Guidelines to Faculty P&T Reps |
|--------------------------------|---|---|
| 1/6/10 (Wed 8:00 a.m.) | - | Nominations Due to Dean's Office |
| 1/8 (Fri) | - | Nominations Distributed to Committee |
| 1/21 (Thurs 8:00 a.m.) | - | First meeting of the College P&T Committee at ICTAS CRC (ICTAS A on map pdf), 1991 Kraft Dr., Rm. 2013 (<u>http://www.vt.edu/where_we_are/maps/crc-map.pdf</u>), to include lunch at 12:00 p.m. |
| 1/22 (Fri 8:00 a.m.) | - | Second meeting (if necessary) of the College P&T Committee at ICTAS CRC, 1991 Kraft Dr., Rm. 2013 (STRAW VOTE taken) |
| 1/25 (Mon 8:00 a.m.) | - | Final meeting of the College P&T Committee at ICTAS CRC, 1991 Kraft Dr., Rm. 2013, to discuss candidates as needed (FINAL VOTE taken) |
| 1/26 (Tues 8:00 a.m.) | - | Snow/Overflow day |
| 1/27 through | - | Dean meets with Department Heads to review dossiers |
| 1/27 (Wed 5:00 p.m.) | - | Completed dossiers returned to Dean's Office by 5:00 p.m. |
| 2/1 (Mon 5:00 p.m.) | - | Deadline for submission of dossiers from College to Provost |
| 4/13 (Tues 8:30 a.m5:00 p.m.) | - | First session of University P&T (College reps [deans are present from 8:30 a.m12:00 p.m.]), The Inn at Virginia Tech |
| 4/14 (Wed 8:30 a.m5:00 p.m.) | - | Second session of University P&T (College reps [deans are not present]), The Inn at Virginia Tech |
| 4/19 (Mon 8:30 a.m12:00 p.m.) | - | Third session of University P&T (College reps plus deans), The Inn at Virginia Tech |
| 4/20 (Tues 8:30 a.m12:00 p.m.) | - | Fourth session of University P&T (College reps plus deans), The Inn at Virginia Tech |
| 4/26 (Mon) | - | P&T Candidates sent notice of recommendation |
| 5/? (3:30 p.m. – 5:00 p.m.) | - | Wrap-up COE P&T meeting (location TBA) |
| 6/? () | - | P&T recommendations submitted to Board of Visitors |