



**State of Florida
Department of Children and Families**

Charlie Crist
Governor

George H. Sheldon
Secretary

April 30, 2009

Mr. Gary Causey
CPD Director
U.S. Department of Housing and Urban Development
400 West Bay Street, Suite 1015
Jacksonville, FL 32202

Dear Mr. Causey:

On behalf of Florida Governor Charlie Crist, the Department of Children and Families hereby submits its application for the Homeless Prevention and Rapid Re-Housing Program. The State of Florida is pleased to submit our application for \$21,507,109, as allocated by your department.

The Department has fulfilled the public participation requirements. The publicly noticed hearing on our draft Substantial Amendment was held on April 13, 2009. The Department received one comment during the 12-day comment period. The Substantial Amendment was finalized following the public comment period.

For questions regarding the State's application documents, please contact Mr. Thomas Pierce, Director; Office on Homelessness, at (850) 922-9850. A copy of the application will be posted to the State's Recovery website at www.flarecovery.com.

On behalf of Governor Crist and the citizens of Florida, thank you for making this new housing resource available to households facing homelessness.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Sheldon', is written over a horizontal line.

fw George H. Sheldon
Secretary

Attachments: Standard Form 42
Substantial Amendment, HUD-40119
Certifications

cc: w/attachments
Office of Special Needs Assistance Program; HUD, Washington D.C.

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED April 30, 2009	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION Legal Name: George H. Sheldon		Organizational Unit: Department: Children and Families, State of Florida	
Organizational DUNS: 604604350		Division: Office on Homelessness	
Address: Street: 1317 Winewood Blvd.		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr.	
City: Tallahassee		First Name: Thomas	
County: Leon		Middle Name	
State: FL		Last Name: Pierce	
Zip Code: 32399-0700		Suffix:	
Country: U.S.		Email: Tom_Pierce@dcf.state.fl.us	

6. EMPLOYER IDENTIFICATION NUMBER (EIN): □□-□□□□□□□□	Phone Number (give area code) (850) 922-9850	Fax Number (give area code) (850) 487-1361
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8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.)	7. TYPE OF APPLICANT: (See back of form for Application Types) Other (specify) State government
Other (specify)	9. NAME OF FEDERAL AGENCY: Department of Housing & Urban Development

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 1 4 - 2 5 7 TITLE (Name of Program): Labor Management Cooperation Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Homeless Prevention and Rapid Re-Housing Program
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): State of Florida	

13. PROPOSED PROJECT Start Date: June 1, 2009	Ending Date: June 2012	14. CONGRESSIONAL DISTRICTS OF: a. Applicant b. Project
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15. ESTIMATED FUNDING:	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. Federal \$ 21,507,109 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
b. Applicant \$. ⁰⁰	DATE:
c. State \$. ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372
d. Local \$. ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
e. Other \$. ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
f. Program Income \$. ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No
g. TOTAL \$ 21,507,109 ⁰⁰	

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		Middle Name H.
Prefix Mr.	First Name George	Suffix
Last Name Sheldon		c. Telephone Number (give area code) (850)487-1111
b. Title Secretary		e. Date Signed
d. Signature of Authorized Representative		

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form used by applicants as a required face sheet for pre-applications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item:	Entry:	Item:	Entry:																
1.	Select Type of Submission.	11.	Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.																
2.	Date application submitted to Federal agency (or State if applicable) and applicant's control number (if applicable).	12.	List only the largest political entities affected (e.g., State, counties, cities).																
3.	State use only (if applicable).	13.	Enter the proposed start date and end date of the project.																
4.	Enter Date Received by Federal Agency Federal Identifier number: If this application is a continuation or revision to an existing award, enter the present Federal Identifier number. If for a new project, leave blank.	14.	List the applicant's Congressional District and any District(s) affected by the program or project																
5.	Enter legal name of applicant, name of primary organizational unit (including division, if applicable), which will undertake the assistance activity, enter the organization's DUNS number (received from Dun and Bradstreet), enter the complete address of the applicant (including country), and name, telephone number, e-mail and fax of the person to contact on matters related to this application.	15.	Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.																
6.	Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.	16.	Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.																
7.	Select the appropriate letter in the space provided. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">A. State</td> <td style="width: 50%;">I. State Controlled Institution of Higher Learning</td> </tr> <tr> <td>B. County</td> <td>J. Private University</td> </tr> <tr> <td>C. Municipal</td> <td>K. Indian Tribe</td> </tr> <tr> <td>D. Township</td> <td>L. Individual</td> </tr> <tr> <td>E. Interstate</td> <td>M. Profit Organization</td> </tr> <tr> <td>F. Intermunicipal</td> <td>N. Other (Specify)</td> </tr> <tr> <td>G. Special District</td> <td>O. Not for Profit Organization</td> </tr> <tr> <td>H. Independent School District</td> <td></td> </tr> </table>	A. State	I. State Controlled Institution of Higher Learning	B. County	J. Private University	C. Municipal	K. Indian Tribe	D. Township	L. Individual	E. Interstate	M. Profit Organization	F. Intermunicipal	N. Other (Specify)	G. Special District	O. Not for Profit Organization	H. Independent School District		17.	This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.
A. State	I. State Controlled Institution of Higher Learning																		
B. County	J. Private University																		
C. Municipal	K. Indian Tribe																		
D. Township	L. Individual																		
E. Interstate	M. Profit Organization																		
F. Intermunicipal	N. Other (Specify)																		
G. Special District	O. Not for Profit Organization																		
H. Independent School District																			
8.	Select the type from the following list: <ul style="list-style-type: none"> • "New" means a new assistance award. • "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date. • "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision enter the appropriate letter: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">A. Increase Award</td> <td style="width: 50%;">B. Decrease Award</td> </tr> <tr> <td>C. Increase Duration</td> <td>D. Decrease Duration</td> </tr> </table> 	A. Increase Award	B. Decrease Award	C. Increase Duration	D. Decrease Duration	18.	To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)												
A. Increase Award	B. Decrease Award																		
C. Increase Duration	D. Decrease Duration																		
9.	Name of Federal agency from which assistance is being requested with this application.																		
10.	Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.																		

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange (www.hudhre.info). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

A. General Information

Grantee Name	State of Florida
Name of Entity or Department Administering Funds	Department of Children and Families
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Thomas Pierce Office on Homelessness
Title	Executive Director
Address Line 1	1317 Winewood Blvd.
Address Line 2	
City, State, Zip Code	Tallahassee, FL 32399-0700
Telephone	850-922-9850
Fax	850-487-1361
Email Address	Tom_Pierce@dcf.state.fl.us
Authorized Official (if different from Contact Person)	George H. Sheldon
Title	Secretary
Address Line 1	1317 Winewood Blvd.
Address Line 2	
City, State, Zip Code	Tallahassee, FL 32399-0700
Telephone	850-921-8755
Fax	850-922-2993
Email Address	George_Sheldon@dcf.state.fl.us
Web Address where this Form is Posted	www.flarecovery.com

Amount Grantee is Eligible to Receive*	\$21,507,109
Amount Grantee is Requesting	\$21,507,109

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

B. Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response:

Prior to the required public comment period, the Department distributed the proposed method of distribution of the Homeless Prevention Funds to Florida's continuums of care and to the Florida Association of Counties for review and comment. With the release of the HPRP Notice, the Department noticed a public hearing for April 13, 2009. On March 23, 2009, the Department released the updated method of distribution to the continuums of care and to the Florida Association of Counties to begin the local planning for the use of the grant. The draft plan will be posted to the state's recovery web site for comment. The Department will take comments for 12 days following the hearing. The amendment will be finalized following the public comment period.

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response:

The State received one comment on the substantial amendment. The City of Sarasota raised a concern with the method of distributing the state award. The State's award by formula of 60 percent, or \$12.9 million, of the grant to 47 counties that did not receive direct awards from HUD, does not address metropolitan cities in urban counties. Specifically, a metropolitan city which did not receive a direct HUD award, is included in the state's grant award. The City believes that the award by HUD to the urban county cannot be used to serve eligible participants in the city.

The State sought policy guidance from HUD on the question of whether the HUD grant to the urban county can be used to serve participants in the city. The answer received was that the HUD grant to the County can, in fact, be used to assist eligible participants in the city.

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Further, the State will make available the balance of its award, \$8.6 million, to assist any city or county in the state to address documented needs that may not be addressed with either the direct HUD award, or the Department's initial formula awards. These awards will be based on demonstrated need. Further, the Department will assess the communities' performance in using HPRP funds in the first grant year, as well as demonstrated capacity to expend an additional award amount. Finally, the Department will ensure with these awards that the needs statewide are fairly addressed with the funding available.

C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.

Competitive Process

Formula Allocation

Other (Specify: _____)

2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).

The Department will make the funds available first to the counties that did not receive a direct HPRP award from HUD. The Department will do an initial allocation to these counties using a formula distribution. This distribution will award 60% of the HPRP, in order to expedite the obligation and expenditure of the grant. The formula uses three indicators of need: number of persons unemployed, number of food stamp recipient households, and number of eviction dispositions. The three criteria are weighted equally. \$12,259,052 plus administrative costs will be allocated using this process.

To receive the formula allocation, each continuum of care shall submit a local plan for the use of the HPRP funding. This plan must include the following:

~~a. Identify the agency that will administer the HPRP subgrant.~~

- b. Document the experience and capacity of the agency to immediately implement the HPRP aid.

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

- c. Provide a detailed budget for the HPRP allocation, broken down by grant year and eligible uses.
- d. Specify a requested draw down schedule by quarter.
- e. Specify the maximum assistance level per household by homeless prevention and by rapid re-housing participant.
- f. Outline the case management process to be used to determine the amount of assistance to be made available to the household.
- g. Ensure how the dollars allocated will be made available and used in the counties receiving the state's formula allocation.
- h. Assure that case management and tracking will be ongoing to report on the participants who stay housed and avoid homelessness.
- i. Certify that participant data will be entered into the local HMIS data base.
- j. Detail local education and outreach efforts to communicate the availability of the HPRP aid.
- k. Set forth the criteria to select households for assistance.
- l. Describe how participants will be linked to existing supportive services and mainstream benefits.

The remaining 40% of the grant, \$8.6 million, will be awarded on a request for funds process statewide. Cities and counties which received a direct HUD award of HPRP, as well as cities and counties funded under the state's HPRP award, may submit requests for an additional award. The Department will make the grant awards based on the unmet needs that are documented by the community. The unmet needs shall be those needs that cannot be addressed by the HPRP award received by the community from HUD, or the Department. The Department shall also take into consideration in making these awards the community's documented performance in using the HPRP award in the first grant year, and the demonstrated capacity to expend the additional HPRP award in a timely manner. Finally, the Secretary may make awards to ensure that the needs statewide are adequately and fairly addressed with the available HPRP award.

These grant awards will be made in June 2010. The Department may increase its initial formula allocation awards by amending the grant agreement; award additional HPRP ~~funding to the direct HUD grantees of HPRP; or fund communities that may not have~~ received it the HUD or Department awards in 2009.

The initial formula allocations to the 47 counties that did not receive direct HPRP grants is attached.

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response:

On March 23, the Department requested HPRP implementation plans from the continuum of care planning lead agencies. These local subgrantee plans will be reviewed simultaneously with the HUD review of this substantial amendment. The Department intends to be able to award its subgrants once the HUD grant agreement is executed. The goal is to have all subgrant agreements executed by June 30, with state budget spending authority in place July 1, to begin to draw the HPRP funds to allow for expenditures at that time.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees (limit 500 words).

Response:

The Department is setting an expenditure target in the subgrantee agreements. For the grantees receiving the formula awards, 50% of their award shall be expended by June 30, 2010, or the Department reserves the right to recapture and reallocate HPRP funds. Further, these grantees shall fully expend the initial formula grant amount by June 30, 2011. The competitive grant recipients will be selected based on documented expenditure performance. Further, these grantees shall expend 100% of their state grant award by June 30, 2011.

The Department of Children and Families will administer the HPRP grant through the Office on Homelessness. The Office will manage the subgrantee award process, with final award decisions made by the Secretary. The subgrant agreements will be administered by contract managers in the circuits and regional offices of the Department. In addition, the Department's contract monitoring and oversight staff will conduct compliance reviews of subgrantees, based on our risk assessments.

To further comply with the intent of the ARRA of 2009, the Department's Inspector General's Office (OIG) has assigned a high risk to the HPRP grant due to the fact that it is a new program. As such, the OIG will focus on the system of internal controls in place.

~~This may include:~~

- Are controls in place to ensure funds are awarded in a prompt, fair and reasonable manner?

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

- Are data collection systems in place for tracking data required by the ARRA?
- Are controls in place to ensure the HPRP funds are clearly distinguished from other funds?
- Are procedures in place to track and report on the use of the HPRP funds?
- Are controls in place to ensure the timely expenditure of the HPRP grant funds?
- Are processes in place to ensure that reporting requirements are met?
- Does the program have sufficient, qualified and well-trained contract management staff to meet the requirements of the ARRA?

Service providers who are recipients of the HPRP funds are subject to the Florida and the Federal Single Audit Acts, beginning with the year ending June 30, 2009 and later. All audits will be publicly available on the internet, using the Florida recovery internet site, www.flarecovery.com.

D. Collaboration

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response:

The Department is requiring that each subgrantee under the state's HPRP grant shall develop a specific HPRP plan. One of the state mandated elements of that local plan is their collaboration with other agencies serving similar participants. The plan must describe how they will collaborate with those agencies receiving funds under other programs funded by the American Recovery and Reinvestment Act. Further, the plan must describe how they will link HPRP participants with mainstream program benefits as part of the individual or household case management plan setting forth the HPRP benefits to be provided.

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response:

The Department is requiring that the designated lead agency of the local continuum of care plan convene the planning process to develop their HPRP plan, and the selection of the agency to manage the subgrant from the Department. The

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Department intends for this process to build upon the current prevention component of the continuum of care plan as required by state law. The Department requires that this planning process be open, transparent and publicly noticed to ensure that all interested agencies and programs can be involved. As mentioned above, the local HPRP plan must address the individual/household case management plan how the participant will be linked to the benefits of mainstream programs.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).

Response:

The 2005-2010 Consolidated Plan established the priority renter need as those households earning below 50% of the area median income (AMI). Table 5-7 defines this need for 327,201 rental housing units to serve households earning below 50% of AMI. The need criteria was determined based on the number of households who are cost burdened.

Further, Table 5-9 identifies that renters earning less than 50% of AMI are given "High" priority of need in the state's consolidated plan programs.

Based on the 2003 continuum of care planning gaps analysis, there was an unmet need for 44,997 beds to serve the estimated homeless population.

Since 2004, the state has reserved the maximum allowable funding in the Emergency Shelter Grant for homeless prevention activities. This commitment of the 30% allowed for prevention has created local capacity to carry out homeless prevention services. In making these grant awards, the state has given priority to those agencies that demonstrated their ability to provide comprehensive services, provide integrated case management services, and leverage other prevention resources. In addition, the awards are made in consideration of the agency's documented ability to track and report on the outcome of keeping the household safely housed, and not becoming homeless. All of the state's subgrantees are required to enter participant data into the local HMIS data base.

Over the last 5 years, the state has also committed over \$11.3 million in state aid to help families avoid eviction and homelessness. As a result, 25,873 families who faced eviction or who had already lost their place to stay, were assisted with either back rent payments or security deposits to keep them housed or to regain safe housing.

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee's preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$8,667,133	\$5,778,088	\$14,445,221
Housing Relocation and Stabilization Services ²	\$3,187,369	\$2,124,913	\$ 5,312,282
Subtotal (add previous two rows)	\$11,854,502	\$7,903,001	\$19,757,503

Data Collection and Evaluation ³	\$ 674,251
Administration (up to 5% of allocation)	\$ 1,075,355
Total HPRP Amount Budgeted⁴	\$21,507,109

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

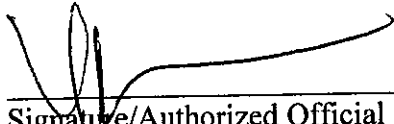
³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

⁴This amount must match the amount entered in the cell on the table in Section A titled "Amount Grantee is Requesting."

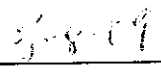
**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)



Signature/Authorized Official
George H. Sheldon



Date

Title
Secretary

HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM

COC ALLOCATIONS WITH ADMINISTRATION

CoC Areas	Non Formula County	% of Total Evictions	% of Total Unemployment	% of Total Food Stamps	Initial Allocation	2.5% for Administration	Total Allocation
Charlotte	Charlotte	2.7%	4.8%	3.2%	\$435,547	\$10,889	\$446,436
EscaRosa	Santa Rosa	5.2%	3.5%	2.5%	\$461,515	\$11,538	\$473,053
Jacksonville	Clay	6.4%	4.6%	2.9%	\$572,775	\$14,319	\$587,094
	Nassau	1.2%	1.8%	1.5%	\$181,545	\$4,539	\$186,084
	Total for CoC				\$754,320	\$18,858	\$773,178
St. Johns	St. Johns	2.1%	4.2%	7.1%	\$547,925	\$13,698	\$561,623
Heartland	DeSoto	0.3%	0.8%	1.1%	\$93,633	\$2,341	\$95,974
	Glades	0.1%	0.3%	0.2%	\$21,943	\$549	\$22,492
	Hardee	0.2%	0.7%	1.0%	\$77,990	\$1,950	\$79,940
	Hendry	0.8%	1.4%	1.7%	\$160,293	\$4,007	\$164,300
	Highlands	2.1%	2.6%	2.8%	\$301,882	\$7,547	\$309,429
	Okeechobee	0.5%	1.3%	1.3%	\$128,231	\$3,206	\$131,437
	Total for CoC				\$783,972	\$19,600	\$803,572
Northwest Florida	Bay	7.6%	5.5%	6.0%	\$783,685	\$19,592	\$803,277
	Calhoun	0.1%	0.3%	0.5%	\$37,157	\$929	\$38,086
	Gulf	0.4%	0.4%	0.5%	\$50,594	\$1,265	\$51,859
	Holmes	0.2%	0.4%	0.9%	\$61,707	\$1,543	\$63,250
	Jackson	0.9%	1.0%	1.7%	\$148,255	\$3,706	\$151,961
	Washington	0.2%	0.6%	0.9%	\$70,726	\$1,768	\$72,494
	Total for CoC				\$1,152,124	\$28,803	\$1,180,927
Central Florida	Osceola	8.1%	8.2%	8.6%	\$1,016,165	\$25,404	\$1,041,569
Mid Florida	Citrus	2.9%	4.1%	3.6%	\$432,359	\$10,809	\$443,168
	Hernando	4.4%	4.9%	4.7%	\$574,568	\$14,364	\$588,932
	Lake	6.4%	8.0%	6.1%	\$838,954	\$20,974	\$859,928
	Sumter	0.6%	1.5%	1.5%	\$146,997	\$3,675	\$150,672
	Total for CoC				\$1,992,878	\$49,822	\$2,042,700
North Central	Bradford	0.7%	0.5%	1.0%	\$94,804	\$2,370	\$97,174
	Levy	0.7%	1.1%	1.5%	\$139,167	\$3,479	\$142,646
	Putnam	2.7%	2.2%	3.7%	\$351,170	\$8,779	\$359,949
	Total for CoC				\$585,141	\$14,628	\$599,769
Okaloosa-Walton	Okaloosa	5.2%	4.2%	3.2%	\$515,003	\$12,875	\$527,878
	Walton	0.8%	1.4%	0.9%	\$125,725	\$3,143	\$128,868
	Total for CoC				\$640,728	\$16,018	\$656,746
Southernmost	Monroe	2.4%	1.8%	1.9%	\$250,739	\$6,268	\$257,007
Suwannee Valley	Columbia	3.6%	1.5%	2.6%	\$315,380	\$7,885	\$323,265
	Hamilton	0.1%	0.4%	0.7%	\$46,074	\$1,152	\$47,226
	Lafayette	0.0%	0.1%	0.2%	\$14,137	\$353	\$14,490
	Suwannee	0.4%	0.9%	1.7%	\$124,081	\$3,102	\$127,183
	Total for CoC				\$499,672	\$12,492	\$512,164

HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM

COC ALLOCATIONS WITH ADMINISTRATION

CoC Areas	Non Formula County	% of Total Evictions	% of Total Unemployment	% of Total Food Stamps	Initial Allocation	2.5% for Administration	Total Allocation
Big Bend	Franklin	0.5%	0.2%	0.3%	\$41,137	\$1,028	\$42,165
	Gadsden	0.8%	1.2%	2.6%	\$185,738	\$4,643	\$190,381
	Jefferson	0.1%	0.3%	0.5%	\$40,393	\$1,010	\$41,403
	Liberty	0.0%	0.1%	0.3%	\$17,277	\$432	\$17,709
	Madison	0.5%	0.4%	0.9%	\$75,396	\$1,885	\$77,281
	Taylor	0.9%	0.5%	1.0%	\$96,905	\$2,423	\$99,328
	Wakulla	0.8%	0.6%	0.7%	\$87,673	\$2,192	\$89,865
	Total for CoC				\$544,519	\$13,613	\$558,132
Treasure Coast	Indian River	4.3%	4.2%	2.9%	\$466,153	\$11,654	\$477,807
	Martin	3.3%	3.9%	2.2%	\$381,974	\$9,549	\$391,523
	St. Lucie	14.0%	9.3%	6.2%	\$1,206,056	\$30,151	\$1,236,207
	Total for CoC				\$2,054,183	\$51,354	\$2,105,537
Volusia-Flagler	Flagler	3.3%	2.6%	1.8%	\$317,074	\$7,927	\$325,001
Non-CoC Areas	Baker	0.4%	0.6%	0.9%	\$78,433	\$1,961	\$80,394
	Dixie	0.1%	0.4%	0.8%	\$50,851	\$1,271	\$52,122
	Gilchrist	0.2%	0.4%	0.5%	\$46,508	\$1,163	\$47,671
	Union	0.4%	0.2%	0.5%	\$46,758	\$1,169	\$47,927
TOTAL		100%	100%	100%	\$12,259,052	\$306,476	\$12,565,528

Homelessness Prevention and Rapid Re-Housing Program (HPRP) Certifications

The HPRP Grantee certifies that:

Consolidated Plan – It is following a current HUD-approved Consolidated Plan or CHAS.

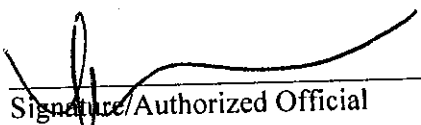
Consistency with Plan – The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

Confidentiality – It will develop and implement procedures to ensure:

- (1) The confidentiality of records pertaining to any individual provided with assistance; and
- (2) That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

Discharge Policy – A certification that the State or jurisdiction has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

HMIS – It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.



Signature/Authorized Official

5-8-09

Date

Title

GENERAL CERTIFICATIONS FOR STATE OR LOCAL GOVERNMENT FOR THE HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the state, territory, or local government certifies that:

Affirmatively Further Fair Housing -- The state, territory, or local government will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction or state, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Drug-Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the state, territory, or local government's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Local Government, State, or Territory -- The submission of the consolidated plan is authorized under state law and local law (as applicable) and the jurisdiction or state possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

8.8.07

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The Grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

- ~~7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:~~

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).